



**2020 - 2021**

**Lydia Middleton Elementary  
Reopening Plan  
July 8, 2020**

[Quick Reference Change Log & Frequently Asked Questions](#) can be found on our website.

*1st Revision date July 16, 2020  
2nd Revision date July 17, 2020  
3rd Revision date July 23, 2020  
4th Revision date July 28, 2020  
5th Revision date August 3, 2020*

# Lydia Middleton Elementary

## Arrival

- Drop off-Car riders and bus riders will enter the building through the Third Street door.
  - **Parents are not permitted in the building and will need to stay in their vehicle.**
- PreK students will be met at the door by their teacher and walked to their rooms.
- Kindergarten and Grade 1 students will meet in the cafeteria.
- Grades 2 - 4 will gather in the gym and spread out by class.

## Meals

Breakfast - 7:10 a.m. to 7:30 a.m.

- PreK will eat in their room.
- Kindergarten through Grade 4 will eat a grab and go breakfast in their room.

Lunch - 10:30 a.m. to 1:00 p.m.

- Only one grade per lunch shift will eat in the cafeteria.
- The other grades will eat in their classroom or the auditorium.
- No snacks will be sold at lunch.
- All meals will be packaged, and served to students following cafeteria protocol.
- Food Services team will enter lunch codes, take payments, and sanitize accordingly.
- No outside visitors will be admitted for lunch.

## Recess

- Everyone will wash hands before going outside and when they re-enter the building.
- One class will be permitted in the play area at a time and will be supervised by the teacher.
- A recess schedule has been created to accommodate social distancing.

## Shared Spaces

### Classroom

- All rooms have been deep cleaned over the summer by custodians.
- Teachers need to take home unnecessary items to make space for students and accommodate for social distancing in the classroom.
- Those teachers still using teacher desks need to consider using a small table or simply the movable storage cart to teach from.
- Interventions will be held in classrooms if possible. If a student or students receive interventions in the hallways or intervention room, the area will be sanitized between uses.
- Interventions/SPED/Speech areas will be cleaned after each group.
- PreK will continue to use tables and chairs.
- Reading groups for Kindergarten and Grade 1 will spread out into the auditorium.
- No meeting /communal areas in the classroom
- **Unless a space allows for proper physical distancing,** all specials will be held in the classroom.
  - PE will be held outdoors when possible. When weather does not permit, it will be in the gym. Clean gym and equipment after use.
- To minimize contact with other students, our book buddies program will be temporarily suspended.

### Clinic Space

- Nurse will see non-symptomatic students in her office.

- Students with symptoms who need additional attention will be held in the conference room or the principal's office.
- Once the student or students have been picked up, the holding room will be sanitized.
- Teachers will phone the nurse to retrieve students from the classroom who are symptomatic.

#### *Stairways, Hallways, and Bathrooms*

- Students need to be vigilant about staying to one side of the hallway.
- Water Fountains:
  - Water fountains will not be utilized in schools. Water will be accessible via water bottle filling stations in most buildings, and students are encouraged to bring their own bottle.

#### **Dismissal**

- Students will wash their hands prior to dismissal.
- Classes will be dismissed staggered by grades using an intercom announcement.
- Order of dismissal will be:
  - Grade 4 bus riders to the gym, etc
  - A teacher will accompany each grade level to the gym with bus riders.
  - Car riders will be dismissed after buses are loaded-one grade level teacher will accompany car riders.
  - Walkers will proceed to the gym after buses have left.
    - **Parents are not permitted in the building. Students will be walked to their parent/guardian.**
  - STARS after school students will proceed to the auditorium until the gym is empty.

#### **After School Events, Special Events, Outside Visitors, or Parents by Appointment**

- Continue to stay up to date on guidance as we approach holidays and events that have been held during the school day as we will minimize or eliminate outside visitors
- Events such as Grandparents Day, Veterans' Day, Concerts, Title I Meeting, Open House will need to be temporarily suspended or held virtually.
- PreK staff may arrange an individual time to give families a tour of the classroom and building.
- Kindergarten testing will be conducted on a one-on-one basis this summer. Families will be able to tour the school at that time.
- Anyone with an appointment will follow sign-in procedures, will be required to wear masks, and meet in a designated area which will be sanitized after meeting with a student or meetings will be held virtually.

#### **After School Care**

- Will follow the same school procedures.
- Students will wash/sanitize hands once entering a designated area.
- We will teach procedures and protocol for social distancing.
- After school care areas will be cleaned once students leave.