



2020 - 2021
Anderson Elementary
Reopening Plan
July 8, 2020

[Quick Reference Change Log & Frequently Asked Questions](#) can be found on our website.

1st Revision date July 16, 2020
2nd Revision date July 17, 2020
3rd Revision date July 23, 2020
4th Revision date July 28, 2020
5th Revision date August 3, 2020

Anderson Elementary

Morning Arrival

- Car riders (Kindergarten thru Grade 4) will be dropped off at the main entrance.
 - **Parents are not permitted in the building and will need to stay in their vehicle.**
- PreK car rider parents will park and walk their student to the awning entrance.
 - PreK staff will meet them outside and walk students into the building.
 - Parents will not be allowed to enter the building.
- Bus riders will be dropped off at the building through the awning entrance.
- Students will be assigned to seats and grouped by class in morning holding areas:
 - Kindergarten will report to the cafeteria and will be supervised by staff.
 - Grade 1 will report directly to their classrooms; grades 2-4 will report to the gym and be supervised by staff.

Meals

Breakfast - 7:10 a.m. to 7:30 a.m.

- Grab and go breakfast will be served in the classrooms.
- Remaining students will be dismissed to classrooms at 7:35 a.m.

Lunch - 10:30 a.m. to 1:10 p.m.

- No snacks will be sold at lunch
- All meals will be packaged, and served to students following cafeteria protocol.
- Food Services team will enter lunch codes, take payments, and sanitize accordingly.
- No outside visitors will be admitted for lunch.
- PreK students will eat in classrooms.
- One grade per lunch shift; shifts will be spread out so there is no overlap.

Recess

- Everyone will wash their hands before going outside and when they re-enter the building.
- One class will be permitted in play area at any one time and will be supervised by the teacher.
- We will utilize both playground areas and the outdoor field.

Shared Spaces:

Classroom

- All classrooms have been deep cleaned over the summer by the custodians.
- Classroom seating charts/assigned seats are required and will be turned into principal.
- **Unless a space allows for proper physical distancing,** Specials teachers will hold specials classes in classrooms:
 - PE will be held outdoors when possible. When weather does not permit, it will be in the gym. Gym and equipment will be cleaned after each use.
 - Interventions will be held in classrooms if possible. If a student or students receive interventions in the hallways or intervention room, the area will be sanitized between uses.
 - Interventions/SPED/Speech areas will be cleaned after each group.
 - Special education teachers will follow student IEP and provide services while sanitizing between students or groups of students.
 - Library book check out will be handled by the classroom teacher.
- PreK classrooms will continue to use tables and chairs. Sit spots may be an option for PreK.
- PreK cots will be sanitized after use.
- No meeting/communal area in the classroom.
- Minimize materials in the room to make more space for distancing.

- Any shared materials must be cleaned between groups.
- All student supplies are kept in their school box and desks are clearly marked with student names.
- Classroom books should be kept in individual book totes and sanitized before returning to shelves/book baskets.

Clinic Space

- Nurse will see non-symptomatic students in her office.
- Teachers will call the nurse/office prior to having a student report to the nurses office for all non-urgent needs.
- Teachers will phone the nurse to retrieve students from the classroom who are symptomatic.
- Students with symptoms who need additional attention or who are awaiting parent pick up will hold in the assistant principal/principal's office which will serve as clinic space as long as needed.
- Once the student or students have been picked up, the holding room will be fogged and sanitized.

Stairways, Hallways, and Bathrooms

- Passing times in hallways/bathrooms will be scheduled by grade levels.
- Students/classrooms need to be in a line, facing forward, and use only one side of the hallway.
- Students will wash their hands in bathrooms and the number of students in bathrooms will be limited.
- We will limit individual restroom breaks as much as possible.
- Water Fountains:
 - Water fountains will not be utilized in schools. Water will be accessible via water bottle filling stations in most buildings, and students are encouraged to bring their own bottle.
- Hand contact portions of the sensory path will be removed.

Dismissal

- Students will wash/sanitize hands before dismissal.
- Grade levels will be dismissed in intervals with the traffic flow going one way.
- Car riders will need to be spaced out while waiting for parent pick up.
 - **Parents are not permitted in the building. Students will be walked to their parent/guardian.**

After School Events, Special Events, Outside Visitors, or Parents by Appointment

- We will continue to stay up to date on guidance as we approach holidays and events that have been held during the school day as we will minimize or eliminate outside visitors.
- Anyone with an appointment will follow sign-in procedures, will be required to wear masks, and meet in a designated area which will be sanitized after meeting with a student or meetings will be held virtually.
- Annual Case Review/Parent Meetings will be held virtually.
- There will be no field trips at this time.
- Evening events/family nights will be temporarily suspended or done virtually.
- Kindergarten testing will be conducted on a one-on-one basis this summer. Families will be able to tour the school at that time.
- PreK staff may arrange an individual time to give families a tour of the classroom and building.

After School Care

- Will follow the same school procedures.
- Students will wash/sanitize hands once entering a designated area.
- We will teach procedures and protocol for social distancing.
- After school care areas will be cleaned once students leave.