



COVID-19 RESPONSE PLAN

District leadership continues to meet and monitor the situation and will do our very best to keep our students and staff healthy.

1

Level 1 - the virus has been confirmed to be spreading in the UNITED STATES

- Overt emphasis on hand-washing and general cleanliness
- Encourage covering mouths when coughing/sneezing
- Encourage kids and employees to stay home if sick
- Students stop sharing coats and/or clothing

2

Level 2 - the virus has been confirmed to be in INDIANA (very few cases) - continue Level 1 precautions and:

- Parent letter
- The nurse wears a protective mask, as needed
- LESSEN group meetings (Pep Sessions, Sporting events)
- Doors propped open for high traffic areas
- Windows opened, where able, to allow for fresh air circulation
- Avoid unnecessary contact (handshaking, touching, etc.)
- Staff clean high-touch areas multiple times daily
- Athletes stop sharing water bottles

3

Level 3 - the virus has been confirmed to be in INDIANA (many cases and growing rapidly) - continue Level 1, 2 and:

- May not share pens/pencils/devices
- Reduce all visitors to ESSENTIAL STAFF ONLY
- Staff clean high-touch areas multiple times daily, including buses after each route
- ELEMENTARY: designated classroom door openers
- JR/SR HIGH: only teachers open doors, cafeteria works punch in buttons, wipe rails and tables numerous times per day
- Consider canceling after school activities
- Prop doors open in high traffic areas
- Reduce the amount of paper handling by students and staff
- Teachers start preparing for eLearning days
- Money handlers wear gloves

4

Level 4 - the virus has been confirmed to be spreading in SURROUNDING COUNTIES - continue Level 1, 2, 3 and:

- Staff DEEP cleans nightly
- PE/Recess/All shared equipment is removed
- Shut down the sensory rooms
- Cancel after school activities and athletic events
- Weight Room, Media Center and other shared classroom space is closed
- Faculty disinfect desks and hard surfaces at the beginning and end of each day
- Water fountains are down - parents are encouraged to send water with student to school
- Students may be required to stay home and utilize eLearning days

5

Level 5 - the virus has been confirmed to be spreading in JEFFERSON COUNTY - continue Level 1, 2, 3, 4 and:

- Students AND FACULTY/STAFF may be required to stay home