



**Madison Consolidated Schools**  
**Title I Family and Parent Engagement Policy**  
(Board Policy 2261.01 - Parent Participation in Title I Programs)

Madison Consolidated Schools agrees to implement parent and family engagement guidelines in accordance with Parent and Family Engagement, ESSA, Public Law 114-95 Section 1116 and Neola Parent Participation in Title I Program Policy, as listed below. Madison Consolidated Schools will distribute this policy to parents of all students in the School Wide Title I program as well as posting it on the Madison Consolidated district website.

**Policy Guidelines**

- Parents/Guardians and staff members will jointly develop our district's local plan under section 1112 and in the process of school review and improvement under section 1116 and 1111(d). During the spring semester, parents/guardians, Title I staff, and administrators from Title I schools will be invited to review current Title I programming and develop a plan for the upcoming school year. The meeting will focus on Title I supports, parent and family engagement opportunities within each school, district curriculum, and Title I survey results. Participants will also have the opportunity to review programming, suggest changes, and edit current plans with Title I staff.
- Madison Consolidated Schools will support and assist the work of Title I schools by providing and maintaining a notification system for parent/guardian communication. In addition, they will incorporate district-wide parent-teacher conference nights and include them on the yearly school calendar, coordinate Title I services with current programming in the process of applying for the Title I grant, and meet with Title I schools to review Title I services and their effectiveness prior to the next grant cycle.
- Madison Consolidated Schools help build the schools' and parents'/guardians' capacity for strong parental involvement by providing:
  - Information about Indiana College and Career Readiness Standards from the IDOE website and publications to parents/guardians.
  - Quarterly reports for all academic areas, as well as formative assessment reports (e.g., NWEA) that illustrate academic growth and mastery of grade level standards.
  - Opportunities to take part in committees that provide feedback to the school about programs and services such as parent-teacher organizations, volunteer opportunities, school improvement teams, Title I, summer learning, and high ability committees.

- Newsletters, teacher email and contact information, family access to Skyward, and invitations for formal and informal conferences with teachers.
  - Materials and support to increase student achievement through a partnership of home and school. Parents/Guardians and Teachers sign Compact for Learning agreements annually. Additionally, parents and families can attend various workshops, such as parent technology tips, “make-it take-it nights”, and/or parent training on school programming.
  - School staff committed to parent communication. Teachers provide newsletters, phone calls home, progress reports and assessment reports to update parents/guardians on student performance, emails, and timely responses to concerns or questions.
  - Information presented in a language and form that parents/guardians can easily understand when possible. Materials will be translated as necessary, and a translator will be provided at school meetings when possible.
  - An understanding that school and parents/guardians can request support in academic, emotional, and social areas to assist in the improvement of student achievement.
- Madison Consolidated Schools will coordinate and integrate parent and family engagement strategies under Title I, Part A with parent and family engagement strategies under Head Start, Elementary Reading Plan, and Title III language supports. Staff plan jointly with Head Start to sponsor kindergarten visits by Head Start children and parents/guardians. The Elementary Reading Plan (annual submission to IDOE Online) may also be a part of the parent/guardian nights in each school; this information may be shared in the form of details about Tier 1 Core Instruction, as well as Tier 2 and 3 remediation opportunities. Title III in conjunction with Title I reading nights invites parents/guardians and students to read in their native language(s). Teachers along with Title I and Title III personnel work collaboratively with each other and parents to ensure an understanding of student needs in academic areas that involve reading and vocabulary. This collaboration helps create a continuum of services for students across both programs.
  - Madison Consolidated Schools will conduct, as part of their Title I meeting during the spring semester, an annual evaluation of the content and effectiveness of the parent and family engagement policy in improving the academic quality of the schools served with Title I, Part A funds. Parents/Guardians will have the opportunity to identify during the meeting and on the Title I surveys any barriers to greater participation by parents in parent and family engagement activities, with particular attention to parents and families who are economically disadvantaged, are disabled, have limited English proficiency, have limited literacy, or are of any racial or ethnic minority background. The findings

from the meeting and surveys will be used to help design strategies for more effective parent and family engagement.

### **Expectations for Parental Involvement**

The Madison Consolidated Schools intends that parents/guardians of participating students be provided with frequent and convenient opportunities for full and ongoing participation in the Title I program. This shall include opportunities to jointly develop the Title I program plan and suggest modifications in the process for school review and improvement.

Any comments indicating parents'/guardians' dissatisfaction with the district Title I program must be collected and submitted, along with the Title I Application, to the Indiana Division of Compensatory Education.

The Title I program must be designed to assist students to acquire the competencies and achieve the goals established by law, as well as the goals and standards established by the Madison Consolidated School Board. These goals and standards must be shared with parents/guardians in a manner that will enable them to (1) participate in decisions concerning their child's education and (2) monitor and improve the educational achievement of their child.

### **School Policy**

Each Title I school must submit its Title I Parent and Family Engagement Policy, which must meet all legal requirements. This policy must be developed jointly with and distributed by each school to parents of all students. The policy must be updated annually. A copy of each school's Parent and Family Engagement Policy shall be kept on file with the school's Title I program plan.

### **References**

Section 1116 of Every Student Succeeds Act (ESSA) of 2015

Indiana Department of Education: <http://www.doe.in.gov/title1>

<https://www.esc16.net/upload/page/0367/PublicLaw%20.pdf>

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