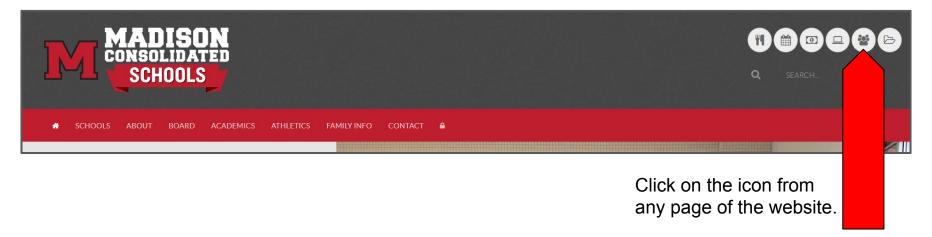


Skyward Family Access

How to Find Basic Information

Ways to Access to Skyward



Bookmark this site on your device:

https://skyward.madison.k12.in.us/scripts/wsisa.dll/WService=wsSky/seplog01.w



Log in

Enter your user name and password to access your student's information in Family Access.

If you get locked out of your account or forget your password, <u>please click here</u> to contact Technology Support for Students and Parents for assistance.

NEW USERS should receive an email from the school with your login credentials once the Online New Student Enrollment Application has been completed.

Home

New Student Online Enrollment

Online Registration

Calendar

Gradebook

Attendance

Student Info

Food Service

Schedule

Discipline

Test Scores

Fee Management

Activities

Student Services

Portfolio

Skylert

Lightspeed

Health Info

Login History

Menu Navigation from Main Page

The left side navigation bar guides you to all necessary information.

Some areas are editable, while others are information providing only.

Online Registration and New Student Enrollment are used when new students enter the district or need to register for the school year.

Gradebook is updated by each teacher. Should you have questions or concerns, <u>please contact your teacher</u> to discuss grading procedures and entry expectations.

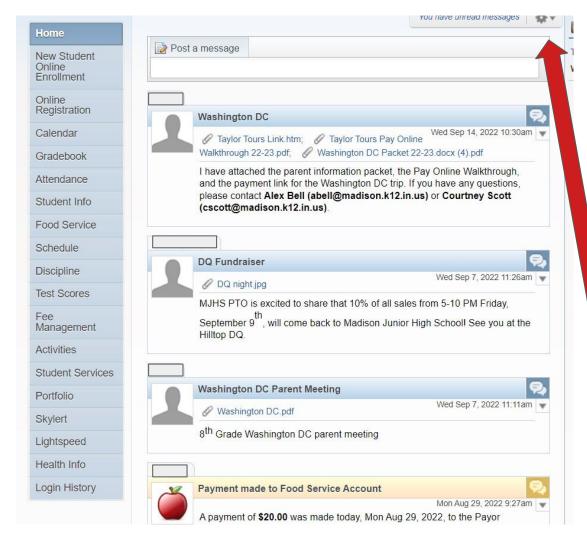
Attendance is entered daily by the teacher and in secondary schools, entered during each class period. For attendance guidelines and policy, see your <u>student's handbook linked here</u>.

Schedule is a capture of your student's courses for the year, if they are in grades 7 - 12. Otherwise, you may not see/have data on this tab.

Discipline will have a record of any office referral/disciplinary actions as part of your student's record. Should you have questions about information in this area, please contact your school principal.

Skylert is the area where you can personalize the way you wish to receive information from the school via our alert system for calls, emails, and texts. To opt-in to the texting option, <u>follow these instructions</u>.

The following slides will take you through the most used screens with tips on how to navigate the pages.



When you open Skyward, you will be defaulted to the Message Center.

Teachers, counselors, and staff post information here for ease of access.

This is one more way schools communicate information. We suggest that you check frequently to stay up to speed on things at school.



The Settings wheel at the top of the page allows you to customize your notifications on the Message Center page.



New Student Online Enrollment is used when a student is enrolling for the FIRST TIME as a student in Madison Consolidated Schools.

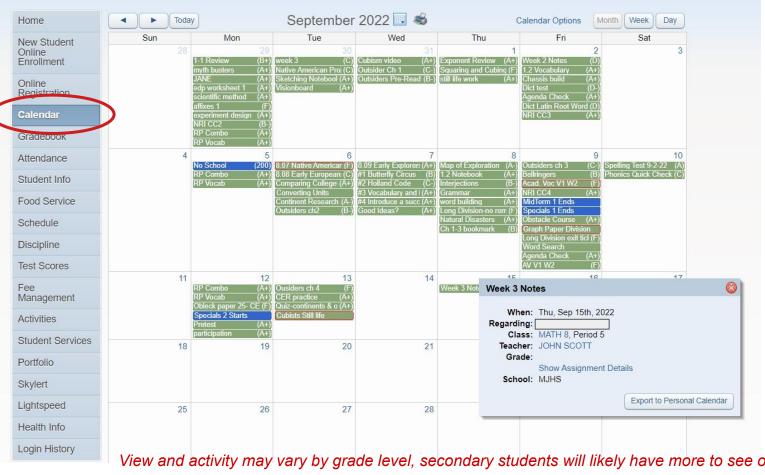
They must first contact the school or click this <u>New Student Enrollment link</u> to request an account be created in Skyward.

Once active, they click the NEW STUDENT Online Enrollment button to continue.

Skyward login credentials will be sent to you via email once application has been approved.

Online Registration is used at the beginning of each school year for students RETURNING to enroll as a student in Madison Consolidated Schools.

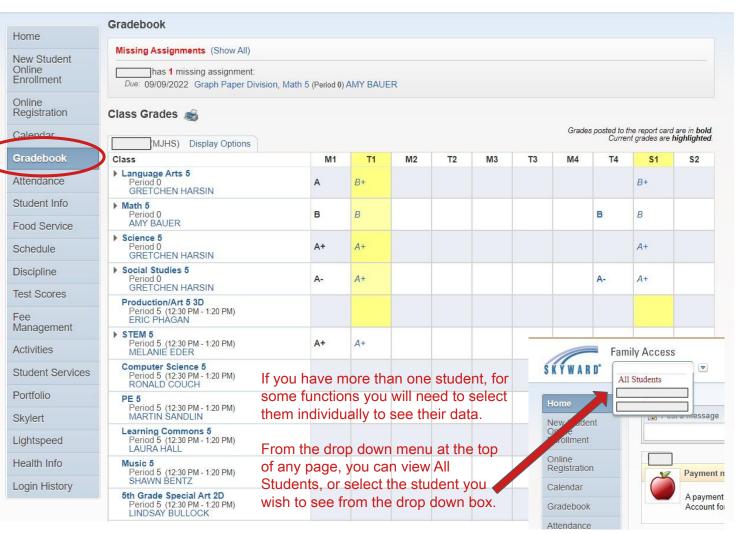
This will take you through a series of steps to enroll for the current school year.



The Calendar tab show assignments by due date, grades on each assignment, and can be viewed monthly, weekly or daily.

If you click on a specific assignment, you can see the details by clicking the **Show Assignment** Detail link.

View and activity may vary by grade level, secondary students will likely have more to see on this screen.



The Gradebook is the report card.

Grades calculated as assignments are graded and entered by the teacher.

Any missing assignments will appear in red at the top of the page.

If the font is blue, you can hover over and click for additional information.

Home	Attendance			Absence Rec	quests
	Today's Attenda	ance: Wed Sep 14, 2022			
New Student Online Enrollment	No Absences or	Tardies were recorded for			
Online Pogistration	(MJHS)				
Registration	Date	Attendance	Period	Class	
Calendar	No Absences or	Tardies were found.			
Gradebook					
Attendance			•	vill look a bit differe	nt for elementary student
Student Info	٧	s. secondary student	ts.		
Food Service					
Schedule				•	nay be documented at
Discipline		, -	ning/end of class) with	the intent to be a c	consistent time so it is as
Test Scores	а	accurate as possible.			
Fee					
Management	P	All schools have an a	utomated Attendance	Call that generates	daily at 6 p.m. from the
Activities	d	data in Skyward to ale	ert families when an ab	sence has been do	ocumented at school. O

Student Services

Portfolio

Skylert Lightspeed

Health Info

Login History

daily at 6 p.m. from the cumented at school. Our clerks do their best to make sure any adjustments are made prior to the time that report is generated and the call is made.

for elementary students

Should you have a questions on your student's attendance, please <u>click here to access</u> <u>Let'sTalk!</u>, locate your school, and click on the attendance button to contact your school's main office/attendance clerk via email.

Home New Student Online Enrollment Online Registration Calendar Gradebook Attendance Student Info Food Service Schedule Discipline Test Scores Fee Management Activities Student Services Portfolio Skylert Lightspeed Health Info

Login History

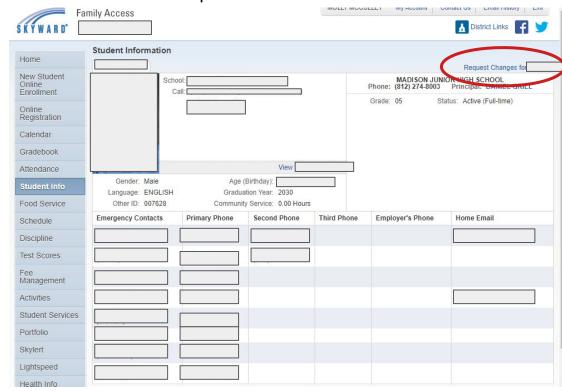
The STUDENT INFO tab contains all of the personal information on each student and members of their family.

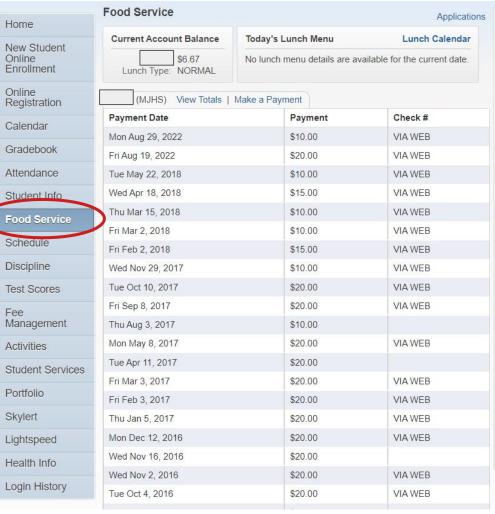
This information is pulled from the data entered by the parent/guardian during the online registration process or provided to the office as updated information.

This information can be edited by the family.

Simply click on the Request Changes blue link,make the necessary edits, and the system submits the edits for approval.

The request is sent directly to the school clerk for approval.





Previous Week Ne.	xt Week 崖
(MJHS)	
Week Total:	\$6.00
Key Pad Number:	
ltem	Price
Sun Sep 11, 2022	
No purchases for this date.	
Mon Sep 12, 2022	
Ala Carte 1.00 (2) (\$1.00 ea)	\$2.00
Total	\$2.00
Tue Sep 13, 2022	
Ala Carte 1.00 (2) (\$1.00 ea)	\$2.00
Total	\$2.00
Wed Sep 14, 2022	
Ala Carte 1.00 (2) (\$1.00 ea)	\$2.00
Total	\$2.00
Thu Sep 15, 2022	
No purchases for this date.	
Fri Sep 16, 2022	
No purchases for this date.	
Sat Sep 17, 2022	
No purchases for this date.	

The Food Service tab is a one stop spot to track all things cafeteria related.

You can view payments and purchases.

To make an online payment, simply click on the Make a Payment blue link and you will be directed to the eFunds site.

If you have more than one student, you can view them all from one screen.

Home	Schedule							
	Currently Schedu	led Class: Wed Sep 14, 2	022 2:54pm					
New Student Online Enrollment	Period 07 Pl	LTW - Design and Modelin	g					
Online	(MJHS)	(MJHS) Display Options <i>Current Year</i> • Weekday By Term O Matrix						
Registration Calendar	2022 - 2023 Print Schedule	Term 1 (08/10/22 - 10/07/22) Monday	Tuesday	Wednesday	Thursday	Friday		
Gradebook	Period 1 (7:55 AM - 8:50 AM)	Art 8 ERIC PHAGAN Room 17	Art 8 ERIC PHAGAN Room 17	Art 8 ERIC PHAGAN Room 17	Art 8 ERIC PHAGAN Room 17	Art 8 ERIC PHAGAN Room 17		
Attendance Student Info	Period 2 (8:55 AM - 9:45 AM)	College and Careers JEANNA CARTER Room 48	College and Careers JEANNA CARTER Room 48	College and Careers JEANNA CARTER Room 48	College and Careers JEANNA CARTER Room 48	College and Careers JEANNA CARTER Room 48		
Food Service Schedule	Period 3 (9:50 AM - 10:40 AM)	SCIENCE 8 COURTNEY SCOTT Room 32	SCIENCE 8 COURTNEY SCOTT Room 32	SCIENCE 8 COURTNEY SCOTT Room 32	SCIENCE 8 COURTNEY SCOTT Room 32	SCIENCE 8 COURTNEY SCOTT Room 32		
Discipline	Period 4 (10:45 AM - 12:25 PM)	Language Arts 8 LINDA COLE Room 37	Language Arts 8 LINDA COLE Room 37	Language Arts 8 LINDA COLE Room 37	Language Arts 8 LINDA COLE Room 37	Language Arts 8 LINDA COLE Room 37		
Test Scores Fee Management	Period 5 (12:30 PM - 1:20 PM)	MATH 8 JOHN SCOTT Room 38	MATH 8 JOHN SCOTT Room 38	MATH 8 JOHN SCOTT Room 38	MATH 8 JOHN SCOTT Room 38	MATH 8 JOHN SCOTT Room 38		
Activities	Period 6 (1:25 PM - 2:15 PM)	Social Studies 8 YVONNA SCOTT Room 47	Social Studies 8 YVONNA SCOTT Room 47	Social Studies 8 YVONNA SCOTT Room 47	Social Studies 8 YVONNA SCOTT Room 47	Social Studies 8 YVONNA SCOTT Room 47		
Student Services	Period 7 (2:20 PM - 3:10 PM)	PLTW - Design and MELANIE EDER	PLTW - Design and MELANIE EDER	PLTW - Design and MELANIE EDER	PLTW - Design and MELANIE EDER	PLTW - Design and MELANIE EDER		
Portfolio								
Skylert	2022 - 2023 Print Schedule	Term 2 (10/10/22 - 12/16/22)						
Lightspeed	. This contradic	Monday	Tuesday	Wednesday	Thursday	Friday		
Health Info	Period 1 (7:55 AM - 8:50 AM)	Art 8 ERIC PHAGAN Room 17	Art 8 ERIC PHAGAN Room 17	Art 8 ERIC PHAGAN Room 17	Art 8 ERIC PHAGAN Room 17	Art 8 ERIC PHAGAN Room 17		
Login History	Period 2 (8:55 AM - 9:45 AM)	College and Careers JEANNA CARTER Room 48	College and Careers JEANNA CARTER Room 48	College and Careers JEANNA CARTER Room 48	College and Careers JEANNA CARTER Room 48	College and Careers JEANNA CARTER Room 48		

The Schedule tab is a listing of all classes by day, time, term, and semester.

This may look different for elementary and secondary students.

There are different display options and blue links are clickable for additional information.

Home	Discipline
	Today's Discipline: Wed Sep 14, 2022
New Student Online Enrollment	
	(MJHS)
Online Registration	No Discipline Offenses were found.
Calendar	
Gradebook	
Attendance	If or when your student has a discipline referral, the information
Student Info	will appear on this tab.
Food Service	
Schedule	Should you have any questions or concerns regarding a discipline
Discipline	referral, it is recommended that you contact your student's
Test Scores	teacher first.
Fee Management	Click here for Let's Talk!, locate your school, click on the teacher's
Activities	name, and follow the form to send an email.
Student Services	
Portfolio	
Skylert	
Lightspeed	
Health Info	
Login History	

New Student Online Enrollment Online Registration Calendar Gradebook Attendance Student Info Food Service Schedule Discipling Test Scores Fee Management Activities Student Services Skylert Lightspeed Health Info

Login History

These four areas are not too active.

Fee Management is a listing of the expenses associated with registration and supplies which is graciously covered by our community educational partners at SuperATV through donated funding.

ome			
ew Student nline nrollment	MJHS Report Directory is not available for		
nline egistration	Description	Туре	Created
alendar	Final Report Card 2022	Report Card	Tue May 31, 2022 7:50am
radebook	Transcripts	Transcript	Tue May 17, 2022 1:28pm
tondonoo	2020-2021 Final Report Card	Report Card	Tue Jun 1, 2021 9:41am
tendance	2020-2021 Final Report Card	Report Card	Tue Jun 1, 2021 9:37am
udent Info	Term 4/End of year 2020 Report Card	Report Card	Mon Jun 1, 2020 10:48am
ood Service	Transcripts	Transcript	Mon Jun 1, 2020 10:16am
chedule	Transcripts	Transcript	Mon Jun 1, 2020 10:10am
scipline	MJHS Grades Term 2/Sem 1 2019-2020	Report Card	Tue Jan 7, 2020 9:05am
	2018-19 Term 4 Report Card	Report Card	Tue Jun 4, 2019 3:21pm
est Scores	2018-2019 Term 3 Report Card	Report Card	Fri Apr 5, 2019 11:15am
ee	2018-2019 Term 2 Report Card	Report Card	Mon Jan 7, 2019 11:33am
anagement	2018-19 Term 1 Report Card	Report Card	Wed Oct 24, 2018 1:56pm
ctivities	2017-18 Term 4 Report Card	Report Card	Mon Jun 4, 2018 3:26pm
rudent Services	2017-2018 Term 3 Report Card	Report Card	Fri Apr 6, 2018 12:42pm
ortfolio	2017-2018 Term 2 Report Card	Report Card	Fri Jan 5, 2018 9:45am
-dort	2017-18 Term 1 Report Card	Report Card	Thu Oct 26, 2017 1:57pm
tyron	2016-2017 Report Card	Report Card	Thu Jun 1, 2017 3:29pm
ghtspeed	2016-17 Term 3 Report Card	Report Card	Fri Apr 7, 2017 10:03am
ealth Info	Term 2 Report Card	Report Card	Tue Jan 3, 2017 2:02pm
ogin History	2016-17 Term 1 Report Card	Report Card	Tue Jan 3, 2017 8:12am
	2016-17 Term 1 Report Card	Report Card	Thu Oct 20, 2016 12:00pm
	2015-16 Report Card	Report Card	Mon Jun 6, 2016 10:50am

Portfolio is a comprehensive library of documents for your student.

Blue links are clickable and you can view reports for each entry.

Home	Skylert							
New Student	Skylert Information							
Online Enrollment	Skylert enables you to receive them.	receive notifications co	ncerning your child(ren). Yo	u have control o	over which n	otifications to receive and ho	ow you would I	ike to
Online Registration	My Skyward Contact I	nfo						Sav
Calendar	Contact Info		School Hours Emergency	Attendance	General	Non-school Hours Emergency	Food Service	Surve
Gradebook	* Primary Phone:							
Attendance		Family With		~		✓		Z
Student Info	Cellular:	Family With				~		
Food Service	Home:	Tunniy Yrini		_				
Schedule		Family With						
Discipline	Home Email:		6					
Fest Scores		Transfer Vi St	district must contact HR**	✓		☑		
Fee Management Activities	Text Message Inform	bers, employees of the nation						
Fee Management Activities Student Services	Text Message Inform	bers, employees of the nation It message notifications Family With	district must contact HR**		below. Stan		ites may apply	
Fest Scores Fee Management Activities Student Services Outrolio	Text Message Inform In order to recieve text Text Message Info for	bers, employees of the nation It message notifications Family With	district must contact HR** you must opt in by entering	your cell phone	below. Stan	dard messaging and data ra	ites may apply	
Fest Scores Fee Management Activities Student Services Ontolio Skylert	Text Message Inform In order to recieve text Text Message Info for Text Message Number	bers, employees of the nation It message notifications Family With	district must contact HR** you must opt in by entering School Hours Emergency	your cell phone	below. Stan	idard messaging and data ra	ites may apply	d Servic
Feet Scores Feet Management Activities Student Services Ortrollo Skylert Lignispeed Health Info	Text Message Inform In order to recieve text Text Message Info for Text Message Number Chone 1 Purile 2: Additional Contact In These fields are house	bers, employees of the nation It message notifications Family With Pers Information ed only in School Messe	district must contact HR** you must opt in by entering School Hours Emergency	your cell phone	below. Stan	idard messaging and data ra Non-school Hours Emer	ites may apply	d Servic
Feet Scores Feet Management Activities Student Services Ortrollo Skylert Lignispeed Health Info	Text Message Inform In order to recieve text Text Message Info for Text Message Number Chone 1 Public 2: Additional Contact In	bers, employees of the nation It message notifications Family With Pers Information ed only in School Messe	you must opt in by entering School Hours Emergency	your cell phone	General	Non-school Hours	gency Food	d Servic
Feet Scores Feet Anagement Activities Student Services Fortrollo Skylert Agnispeed Health Info	Text Message Inform In order to recieve text Text Message Info for Text Message Number Shone 1. Purile 2: Additional Contact Info	bers, employees of the nation It message notifications Family With Pers Information ed only in School Messe	district must contact HR** you must opt in by entering School Hours Emergency anger, not Skyward.	your cell phone Attendance	General	Non-school Hours Emer	gency Food	d Servic
Feet Scores Feet Management Activities Student Services Ortrollo Skylert Lignispeed Health Info	Text Message Inform In order to recieve text Text Message Info for Text Message Number Chone 1: Phone 1: Additional Contact Info Phone Numbers	bers, employees of the nation It message notifications Family With Pers Information ed only in School Messe	you must opt in by entering School Hours Emergency enger, not Skyward. School Hours Emergency	Attendance	General	Non-school Hours Non-school Hours Non-school Hours Ron-school Hours Emergency	gency Food Food Service	d Servic
Feet Scores Feet Anagement Activities Student Services Fortrollo Skylert Agnispeed Health Info	Text Message Inform In order to recieve text Text Message Info for Text Message Number Shone 1 Purite 2: Additional Contact Information of the Numbers Additional Phone Numbers Additional Phone 1:	bers, employees of the nation It message notifications Family With Pers Information ed only in School Messe	district must contact HR** you must opt in by entering School Hours Emergency enger, not Skyward. School Hours Emergency	Attendance	General	Non-school Hours Emergency	gency Food Food Service	Surve
Fest Scores Fee Management Activities Student Services Ortrollo	Text Message Inform In order to recieve text Text Message Info for Text Message Number Shone 1. Purile 2: Additional Contact Information Phone Numbers Additional Phone 1: Additional Phone 2: Additional Phone 2: Additional Phone 2: Additional Phone 2: Additional Phone 3:	bers, employees of the nation It message notifications Family With Pers Information ed only in School Messe	district must contact HR** you must opt in by entering School Hours Emergency enger, not Skyward. School Hours Emergency	Attendance	General	Non-school Hours Emergency	Food Service	Surve

The Skylert tab is where you can PERSONALIZE the way you receive information and communication from your school.

General Information will go to the primary contact on Skyward. (Attendance, General, and Food Service)

Emergency communication will go to all contacts on Skyward. (School hours and non-school hours)

Follow this link to an article on page 4 of the September 2020 District Correspondent which further explains the personalization options in

Skvlert.

The District Correspondent

Skyward & Contact Information

Efficiency and Accuracy Remain a Focus for Family Communication

Perhaps now, more than ever, it is vitally important that your school has accurate contact information on file. "With the rate and pace that information is changing, we have to be able to communicate with our families quickly", shared Ashley Schutte, Communications Coordinator for the district. "We want to be as timely and accurate with the information we send home and to do so efficiently we must have accurate information in our Skyward Family Access portal."

system for housing all student data. SchoolMessenge is the communication platform that ties to Skyward and enables mass communication via call or email to families from their school. "Each morning there is a data pull from Skyward into SchoolMessenger," Schutte continues. "Our data is updated and refreshed daily around 5 a.m. This enables us to have the most current information in our system (as provided by our families) in the event we need to communicate information from

The district uses Skyward as the student management

Principals and the district use SchoolMessenger to communicate information on everything from weather delays and cancellations to reminders about school events that may require parental interaction, such as school picture orders. Notifications range from the district level to building specific items and can arrive via email. phone call or a combination of the two - depending on the message and urgency level.

"We ask all of our users to be mindful of overload - whether that is a call and/or email, length of the message, and the time information for generalized messagof delivery" Schutte continued. "However, es. In the event of a school-hours when you are trying to communicate with emergency (such as a power outage hundreds of families to ensure they receive or lockdown) or a non-school hours the same information in a timely manner, sometimes with a quick turnaround - SchoolMessenger is the most effective



One quick way to access Skyward is from the madison.k12.in.us website From the home page, dick on the icon in the top right corner that looks like a group of School personnel are here to help! In people (second icon from the right). Once in Skyward, click on the Family Access link the event you have any questions,

The Skylert link, located near the bottom of the left-side menu, will take you to the notifications personalization page. From here, families can determine how they wish to be notified of messages coming from the school. A family can receive attendance information to either email or phone, they can determine what number is used for food service notifications, and how they wish to receive 'general' or reminder notifications coming from school.

emernency (such as a weather relate delay/cancellation) it will send the message to all contacts associated with each student record. "We commend that families go out and review how their account is set un." shared Schutte. "One of the things they can do from here is opt into ou texting functionality. While not all notifications from school are concise enough to be sent via text, some are and we want to be sure families know

The system will typically go out and

grab the first, or primary, contact

September 2020

have trouble accessing Skyward, or are not receiving notifications from your school - please reach out to you building clerk for assistance.



If you have a younger student riding the bus and they cannot always recite their full name, address, and school name just yet - please put their information on a notecard or sticker and place it in a safe place in their book bag. Be sure to share with them where to find it in case the bus driver needs

Home	Health Information S								
Home	Vaccin	ations							
New Student Online	Vaccination	Compliance	Waiver	Туре	Date 1	Date 2	Date 3	Date 4	
Enrollment	Hepatitis A	In Compliance		State Required	05/04/2010	11/09/2010			
Online Registration	Tdap	In Compliance Student is not within the Required Age for this Vaccination.		State Required	08/05/2020				
Calendar	Meningococcal	In Compliance		State Required	08/05/2020				
Gradebook	Varicella	In Compliance		State Required	05/04/2010	04/30/2013			
Attendance	Hepatitis B	In Compliance		State Required	04/25/2009	06/23/2009	08/25/2009	10/27/2	
Allendance	Rubella	In Compliance		State Required	05/04/2010	04/30/2013			
Student Info	Dip, Tet, Pert	In Compliance		State Required	06/23/2009	08/25/2009	10/27/2009	11/09/2	
Food Service	Polio	In Compliance		State Required	06/23/2009	08/25/2009	10/27/2009	04/30/2	
Schedule	Measles	In Compliance		State Required	05/04/2010	04/30/2013			
Disciplino	Mumps	In Compliance		State Required	05/04/2010	04/30/2013			
Discipline	RV1	No doses needed for Age or Grade		Not Required	06/23/2009	08/25/2009			
Test Scores	PCV7	No doses needed for Age or Grade		Not Required	06/23/2009	08/25/2009	10/27/2009		
Fee	PCV13	No doses needed for Age or Grade		Not Required	05/04/2010				
Management	HIB	No doses needed for Age or Grade		Not Required	06/23/2009	08/25/2009	10/27/2009	11/09/2	
Activities	Influenza SI	No doses needed for Age or Grade		Not Required	10/27/2009	11/24/2009	11/09/2010	11/22/2	
Student Services	Influenza IQ	No doses needed for Age or Grade		Not Required	11/18/2014				
Portfolio									

Health Information is where all of the health related items are stored and you can see if your student is in compliance.

Should you have any questions, please contact your school nurse.

Click here for Let'sTalk!, find your school, and click on Nursing Services.

Skylert Lightspeed

Health Info

Hamilda Indiana at an after

LOGITITISTOLY

Home		1)			
New Student Online	Date	Time	IP Address	Product	Areas View
Enrollment	Wed Sep 14, 2022	2:46pm	10.10.3.15	Family Access	View Areas
Online	Mon Sep 12, 2022	7:56pm	195.252.203.157	Family Access	View Areas
Registration	Mon Sep 12, 2022	11:26am	10.10.3.10	Family Access	View Areas
Calendar	Sun Sep 11, 2022	7:12pm	174.202.96.110	Family Access	View Areas
Gradebook	Fri Sep 2, 2022	8:42am	10.233.32.76	Family Access	View Areas
Attendance	Fri Aug 19, 2022	4:56pm	10.10.3.10	Family Access	View Areas
	Fri Aug 5, 2022	11:58am	174.202.66.203	Family Access	View Areas
Student Info	Tue Aug 2, 2022	10:09pm	174.202.103.192	Family Access	View Areas
Food Service	Mon Aug 1, 2022	8:25am	10.10.3.10	Family Access	View Areas
Schedule	Mon Jul 25, 2022	2:29pm	10.10.3.10	Family Access	View Areas
Discipline	Thu Jul 21, 2022	5:02pm	174.202.105.61	Family Access	View Areas
Test Scores	Tue Jul 12, 2022	8:53am	10.10.3.10	Family Access	View Areas
lesi scoles	144 4 > 391				
Fee Management					
Activities					
Student Services		VA / I			
Portfolio		We hope you		•	•
Skylert		have any que	estions, fe	el free to re	ach out
		•			

Login History tracks your activity across Skyward.

As in other areas, the blue areas are clickable so you can see the areas you have visited.

elpful! Should you out to Technology clicking on this link.

Health Info

More helpful links & tips:

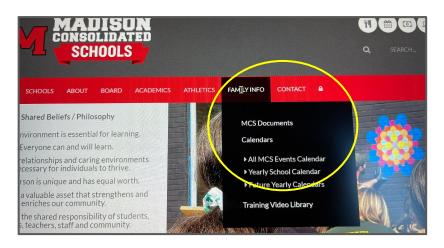
Events Calendars - can be viewed from the district level or school level.

Looking for just your school?

From any school page, simply click on EVENTS from the top menu



For a district-wide view visit madison.k12.in.us, click on FAMILY INFO and select ALL MCS EVENTS CALENDAR. This has all events, for all schools in one place.



<u>Classroom Communication:</u> Varies by grade level.

Lots of elementaries use Class Dojo to connect with families.



Your teacher will provide you with the code for their classroom.

There is a Class Dojo app available for download in your app store. MJHS and MCHS utilize Google Classroom.

To learn more about how it works, check out our <u>training materials here</u>.

