

The Board of School Trustees of Madison Consolidated Schools conducted a Regular, Statutory and Board of Finance Meeting on Wednesday, January 10, 2018, at the Administration Building, 2421 Wilson Avenue, Madison, Indiana, at 6:30 p.m.

The following members of the Board of School Trustees were present:

Mr. Carl Glesing, President
Mr. Rob Kring, Vice-President
Mrs. Jeanne Dugle, Secretary
Mrs. Joyce Imel, Member
Mrs. Linda laCour, Member

The following Central Office Administrators were present:

Dr. Jeffery Studebaker, Interim Superintendent
Dr. Katie Jenner, Senior Director of Learning and Title Programs
Mr. Mike Frazier, Director of Systems, Operations, and Auxiliary Services
Mrs. Bonnie Hensler, Director of Finance and Human Resources
Mrs. Angela Vaughn, Director of Special Education and Student Services

CALL TO ORDER

STUDENT RECOGNITION

The Board recognized Taylor Harsin, eighth grader and Emerson Nehring, seventh grader, who will represent Madison Junior High School in February at the Amazing Shake National Competition in Atlanta, Georgia. The Amazing Shake National Competition focuses on teaching manners, discipline, respect and professional conduct.

STATUTORY MEETING

REORGANIZATION OF THE BOARD OF SCHOOL TRUSTEES ELECTION OF BOARD OFFICERS FOR THE PERIOD OF JANUARY 1, 2018 THROUGH DECEMBER 31, 2018

PRESIDENT

Mr. Carl Glesing, upon a motion by Mrs. laCour, seconded by Mrs. Imel, the Board voted, 5-0, and the motion carried to approve as Mr. Glesing as Board President.

VICE-PRESIDENT

Mr. Rob Kring, upon a motion by Mrs. laCour, seconded by Mrs. Imel, the Board voted, 5-0, and the motion carried to approve Mr. Kring as Board Vice-President.

SECRETARY

Mrs. Jeanne Dugle, upon a motion by Mrs. laCour, seconded by Mrs. Dugle, the Board voted, 5-0, and the motion carried to approve Mrs. Dugle as Board Secretary.

CORPORATION TREASURER AND DEPUTY TREASURER

Mrs. Danica Houze, as Corporation Treasurer and **Mrs. Amanda Conover**, as Deputy Treasurer, upon a motion by Mr. Kring, seconded by Mrs. laCour, the Board voted, 5-0 and the motion carried to approve Mrs. Houze as Corporation Treasurer and Mrs. Conover as Deputy Treasurer.

EXECUTIVE SECRETARY

Ms. Pamela Smith, upon a motion by Mr. Glesing, seconded by Mrs. Imel, the Board voted, 5-0, and the motion carried to approve Ms. Smith as Executive Secretary to the Board.

DESIGNATION OF DATES FOR THE REGULAR BOARD MEETINGS FOR 2018

Upon the recommendation of Dr. Studebaker and a motion by Mr. Kring, seconded by Mrs. Imel, the Board voted, 5-0, and the motion carried to designate the following dates for the Regular Board Meetings for 2018:

January 10, 2018	July 11, 2018
February 14, 2018	August 8, 2018
March 14, 2018	September 12, 2018
April 11, 2018	October 3, 2018
May 9, 2018	November 14, 2018
June 13, 2018	December 12, 2018

DESIGNATION OF MEMBERS OF THE BOARD OF SCHOOL TRUSTEES TO REPRESENT COMMITTEES

Mrs. laCour moved to designate the following members of the Board of School Trustees to represent committees for 2018, seconded by Mr. Kring, the Board voted, 5-0, and the motion carried to designate the following Members of the Board of School Trustees to represent committees:

Policy Committee	Rob Kring Carl Glesing
2018 Negotiations Committee/ Human Resources Committee	Linda laCour Rob Kring Jeanne Dugle - Alternate
Educational Foundation	Carl Glesing
ISBA Legislative Liaison	Joyce Imel Linda laCour
Technology Committee	Jeanne Dugle Joyce Imel Rob Kring - Alternate
Wellness Committee	Linda laCour

Joyce Imel

T.I.F. District Advisor

Rob Kring

RESOLUTION FOR BOARD COMPENSATION

Upon the recommendation of Dr. Studebaker and a motion by Mrs. laCour, seconded by Mr. Kring, the Board voted, 5-0, and the motion carried to approve the Resolution for Board Compensation, a copy of which is attached hereto and made a part of these minutes.

2018 RESOLUTION FOR BOARD COMPENSATION

WHEREAS, Indiana Code (I.C. 20-26-4-7) provides as follows: the governing body of each school corporation by resolution shall have the power to pay each of its members a reasonable amount for services as a member, not to exceed:

- (1) two-thousand dollars (\$2,000.00) per year under I.C. 20-26-4-7; and
- (2) a per diem not to exceed the rate approved for members of the board of school commissioners under I.C. 20-25-3-3(d)

THEREFORE, BE IT RESOLVED, by Madison Consolidated School Corporation Board of School Trustees, Jefferson County, Indiana, that the treasurer of the school corporation be authorized to pay compensation to the members of the aforesaid Board of School Trustees in an amount for services equal to:

- (1) two-thousand dollars (\$2,000.00) per year;
- (2) a per diem of fifty dollars (\$50.00) per Board meeting.

BE IT FURTHER RESOLVED, that in the event more than one meeting is scheduled to occur on any one day, the Board members should only be entitled to receive one per diem allowance.

BE IT FURTHER RESOLVED, that a Board member must attend at least $\frac{3}{4}$ of a meeting in order to be entitled to a per diem allowance for that meeting.

BE IT FURTHER RESOLVED, that attendance of a Board member at any meeting, for purposes of entitlement to a per diem allowance, shall be determined solely on the basis of the record of such Board member's attendance as reflected in the minutes of the meeting to which the minutes apply.

ADJOURN STATUTORY MEETING

CONVENE REGULAR MEETING

CONSENT AGENDA

Upon the recommendation of Dr. Studebaker and a motion by Mr. Kring, seconded by Mrs. Imel, the Board voted, 5-0, with Mr. Kring and the motion carried to approve the Consent Agenda.

APPROVAL OF AGENDA FOR THE JANUARY 10, 2018, REGULAR, STATUTORY, AND BOARD OF FINANCE MEETING

APPROVAL OF THE MINUTES OF THE DECEMBER 13, 2017, REGULAR MEETING

APPROVAL OF PAYMENT OF CLAIMS

APPROVAL OF CONSTRUCTION PAYMENT

1. Application # 3 - Teton Corporation in the amount of \$102,606.00 for MCHS Site Lighting.
2. Application #4 – Teton Corporation in the amount of \$17,233.00 for MCHS Site Lighting.

APPROVAL OF PERSONNEL REPORT

Employment(s)

Bus Garage

Darrell Mahoney – Bus Driver – effective January 4, 2018

Madison Junior High School

Janelle O'Brien – Homebound Instructor – effective January 10, 2018

Kim Hicks – Academic Super Bowl Math Coach – effective January 10, 2018

Janelle O'Brien – Team Leader – Special Education – effective January 10, 2018

Adam Jones – Science Olympiad Coach – effective January 10, 2018

Adam Jones – Math Bowl Coach – effective January 10, 2018

Susan Thevenow – Math Bowl Coach – effective January 10, 2018

Debbie Bennett – Science Bowl Coach – effective January 10, 2018

Cassidy Hearn – Spell Bowl Coach – effective January 10, 2018

Betsy Sullivan – Team Leader – Counseling – effective January 10, 2018

Kenton Mahoney – Academic Team Coordinator – effective January 10, 2018

Emily Cotner – Chorus – Grade 5 – effective January 10, 2018

Madison Consolidated High School

Katelyn Flint – Custodian (12 month) – effective January 9, 2018

Resignation

E.O. Muncie Elementary School

Susan Suits – Interventionist – effective January 8, 2018

Madison Junior High School

Kindsey Mahoney – Math Bowl Coach – effective November 21, 2017

Kindsey Mahoney – Academic Math Super Bowl Coach – effective November 21, 2017

Madison Consolidated High School

Cynthia Mejean – Cafeteria Cook – effective December 14, 2017

Change of Rate

Madison Consolidated Early Development Center

Amber Granger – Early Childhood Education Specialist – from \$10.20 per hour to \$14.28 per hour – effective November 27, 2017 (obtained BA in Early Childhood Education)

Unpaid Leave Request

Madison Consolidated High School

Adrienne Dwyer – Instructional Support – requesting unpaid leave effective January 4, 2018

APPROVAL OF DONATION(S)

Madison Consolidated Early Development Center

1. Faith Alliance Church donated \$1,380.00 to be used to provide tuition assistance for families in financial need.
2. Ben and Becky Canida donated \$150.00 to be used to provide tuition assistance for families in financial need.

Madison Junior High School

1. The PTO donated \$6,000.00 to be used to fund PBIS for 2017-18 school year.

Madison Consolidated High School

1. VISIT Madison donated \$200.00 to the Theatre Department to be used for expenses.
2. Madison Precision donated \$50.00 to HOSA to be used for expenses.

PUBLIC COMMENTS (ALL COMMENTS MUST ADDRESS LISTED ACTION ITEMS)

There were no public comments.

ACTION

RECOMMENDATION FOR APPROVAL OF THE FOLLOWING RESOLUTIONS:

- A. **RESOLUTION TO TRANSFER APPROPRIATIONS 2017 TRANSPORTATION FUND**
- B. **RESOLUTION TO TRANSFER APPROPRIATIONS 2017 GENERAL FUND**
- C. **RESOLUTION TO DEPOSIT OR TRANSFER INTEREST TO THE 2018 GENERAL FUND**

Upon the recommendation of Dr. Studebaker and a motion by Mr. Kring, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the following resolutions, copies of which are attached hereto and made a part of these minutes.

RESOLUTION TO TRANSFER APPROPRIATIONS 2017 TRANSPORTATION FUND

RESOLUTION TO TRANSFER APPROPRIATIONS
2017 TRANSPORTATION FUND

WHEREAS, it has been determined that it is now necessary to transfer appropriations within various budget categories of the 2017 Transportation fund for budget year ending December 31, 2017, and

WHEREAS, said transfer does not require the expenditure of more funds than the total amount set out in the budget as finally determined under Indiana Code 6-1.1-18, and,

WHEREAS, I.C. 6-1.1-18-6 authorizes a public school corporation, by resolution, to transfer money from one major budget classification to another within the same fund.

BE IT RESOLVED, by the Board of School Trustees of the Madison Consolidated Schools, Jefferson County, Indiana, that the following transfers be authorized.

(See Attached Document)

RESOLUTION TO TRANSFER APPROPRIATIONS 2017 GENERAL FUND

**RESOLUTION TO TRANSFER APPROPRIATIONS
2017 GENERAL FUND**

WHEREAS, it has been determined that it is now necessary to transfer appropriations within various budget categories of the 2017 General Fund for the budget year ending December 31, 2017, and,

WHEREAS, said transfer does not require the expenditure of more funds than the total amount set out in the budget as finally determined under Indiana Code 6-1.1-18, and,

WHEREAS, I.C. 6-1.1-18-6 authorizes a public school corporation, by resolution, to transfer money from one major budget classification to another within the same fund,

BE IT RESOLVED, by the Board of School Trustees of the Madison Consolidated Schools, Jefferson County, Indiana, that the following transfers be authorized.

(See Attached Document)

RESOLUTION TO DEPOSIT OR TRANSFER INTEREST TO THE 2018 GENERAL FUND

**RESOLUTION TO DEPOSIT OR TRANSFER INTEREST
TO THE 2018 GENERAL FUND**

WHEREAS, I.C. 5-13-9-6 authorizes all interest earned from investments made under the authority of I.C. 5-13-9-3 to be deposited, except as otherwise provided by law, into the general fund of the investing agency, and,

WHEREAS, I.C. 20-40-8-7 authorizes the transfer of certain interest earned, including interest earned on the total money on deposit, to be transferred into the general fund of a school corporation, therefore,

BE IT RESOLVED, by the Board of School Trustees of the Madison Consolidated Schools, Jefferson County, Indiana, that all interest earned by the school corporation's investments which may be deposited into the general fund under the provisions of I.C. 5-13-9-6 shall be deposited into the Madison Consolidated Schools' 2017 General Fund, and,

BE IT FURTHER RESOLVED, by the Board of School Trustees of the Madison Consolidated Schools, Jefferson County, Indiana, that all interest earned by the school corporation's investments which may be transferred into the general fund under the provisions of I.C. 20-40-8-7 shall be transferred into the Madison Consolidated Schools' 2017 General Fund, and,

BE IT FURTHER RESOLVED, by the Board of School Trustees of the Madison Consolidated Schools, Jefferson County, Indiana, that any resolution(s) adopted previously by the Board of School Trustees of the Madison Consolidated Schools, Jefferson County, Indiana, which may conflict with the provisions of this resolution are hereby repealed.

APPROVAL OF RESOLUTION TO AMEND THE RAINY DAY FUND

Upon the recommendation of Dr. Studebaker and a motion by Mrs. Imel, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the Resolution to Amend the Rainy Day Fund, a copy of which is attached hereto and made a part of these minutes.

RESOLUTION TO AMEND THE RAINY DAY FUND

WHEREAS, I.C. 36-1-8-5.1 allows a school corporation to establish a Rainy Day Fund;

WHEREAS, the Board of School Trustees established such a fund by Resolution, dated December 18, 2001;

WHEREAS, I.C. 36-1-8-5.1 was amended to allow the Rainy Day Fund to consist of transfers of unused and unencumbered balances remaining in funds that have been raised by a tax levy and/or general fund monies by the school corporation;

WHEREAS, the school corporation may transfer no more than ten percent (10%) of the annual total budget to the Rainy Day fund at any time during the fiscal year; and

WHEREAS, the purposes of the Rainy Day Fund shall be to: fund emergency needs of the school corporation; supplement other school corporation funds as needed; and fund costs not included within the budget of other school corporation funds;

NOW, THEREFORE, BE IT RESOLVED, that the Board of School Trustees hereby authorizes the transfer of \$1,200,000 from the General Fund to the Rainy Day Fund and authorizes the transfer of \$245,000 from the Transportation Fund to the Rainy Day Fund effective December 31, 2017.

APPROVAL OF AFTER SCHOOL AND CHILD CARE FUND TRANSFERS

Upon the recommendation of Dr. Studebaker and a motion by Mrs. laCour, seconded by Mrs. Imel, the Board voted, 5-0, and the motion carried to approve the After School and Child Care Fund Transfers.

APPROVAL OF MOU WITH JEFFERSON COUNTY FOR SCHOOL RESOURCE OFFICER

Upon the recommendation of Dr. Studebaker and a motion by Mrs. laCour, seconded by Mr. Kring, the Board voted, 5-0, and the motion carried to approve the MOU with Jefferson County for School Resource Officer.

APPROVAL OF MOU WITH THE CITY OF MADISON FOR SCHOOL RESOURCE OFFICER

Upon the recommendation of Dr. Studebaker and a motion by Mrs. Imel, seconded by Mr. Kring, the Board voted, 5-0, and the motion carried to approve the MOU with the City of Madison for School Resource Officer.

APPROVAL OF INTERNET SERVICE

Upon the recommendation of Dr. Studebaker and a motion by Mr. Kring, seconded by Mrs. Imel, the Board voted, 5-0, and the motion carried to approve the renewal of Internet Service provided by ENA, effective July 1, 2018 through June 30, 2023.

FIRST READING OF REVISED MCS POLICIES:

MCS POLICY 1220 – EMPLOYMENT OF THE SUPERINTENDENT

MCS POLICY 1521 – PERSONAL BACKGROUND CHECKS, REFERENCES, AND

MANDATORY

REPORTING OF CONVICTIONS AND SUBSTANTIATED CHILD ABUSE

AND ARRESTS

MCS POLICY 2221 – MANDATORY CURRICULUM

MCS POLICY 2623.01 – TEST SECURITY PROVISIONS FOR STATEWIDE ASSESSMENTS

MCS POLICY 3121 – PERSONAL BACKGROUND CHECKS, REFERENCES, AND

**MANDATORY REPORTING OF CONVICTIONS AND
SUBSTANTIATED CHILD ABUSE AND ARRESTS**

MCS POLICY 3131 – REDUCTION IN FORCE (“RIF”) IN CERTIFICATED STAFF

MCS POLICY 3220.01 – TEACHER APPRECIATION GRANTS

MCS POLICY 4121 – PERSONAL BACKGROUND CHECKS, REFERENCES, AND

**MANDATORY REPORTING OF CONVICTIONS AND
SUBSTANTIATED CHILD ABUSE AND ARRESTS**

MCS POLICY 5200 – ATTENDANCE

MCS POLICY 5330 – USE OF MEDICATIONS

MCS POLICY 5350 – STUDENT SUICIDE AWARENESS AND PREVENTION

MCS POLICY 5460 – GRADUATION REQUIREMENTS

MCS POLICY 5630.01V1 – USE OF SECLUSION AND RESTRAINT WITH STUDENTS

**MCS POLICY 5730 – EQUAL ACCESS FOR NONCORPORATION-SPONSORED STUDENT
CLUBS AND ACTIVITIES**

MCS POLICY 6152 – STUDENT FEES AND CHARGES

MCS POLICY 8120 – VOLUNTEERS

MCS POLICY 8121 – PERSONAL BACKGROUND CHECK – CONTRACTED SERVICES

MCS POLICY 8330 – STUDENT RECORDS

MCS POLICY 8451 – PEDICULOSIS (HEAD LICE)

MCS POLICY 8462 – CHILD ABUSE AND NEGLECT

MCS POLICY 8600 – TRANSPORTATION

MCS POLICY 8800 – RELIGIOUS/PATRIOTIC CEREMONIES AND OBSERVANCES

No action was required.

FIRST READING OF REPLACEMENT MCS POLICY:

MCS POLICY 2262 – LATCH-KEY PROGRAMS

No action was required.

**APPROVAL OF PROPERTY, LIABILITY, WORKER’S COMPENSATION & OTHER INSURANCE
RENEWAL**

Upon the recommendation of Dr. Studebaker and a motion by Mrs. Imel, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the Property, Liability, Worker’s Compensation & Other Insurance Renewal at an increase \$21,674 or 5.49%.

APPROVAL OF BAND UNIFORM PURCHASES

Upon the recommendation of Dr. Studebaker and a motion by Mrs. laCour, seconded by Mr. Kring, the Board voted, 5-0, and the motion carried approve the expenditure of up to \$25,000 towards the band uniform purchase.

DISCUSSION INFORMATION

REPORTS

DIRECTORS

Mr. Frazier said they are preparing for snow. He said if a parent feels it is unsafe for their child to attend school on weather days the parent has the right to keep their child home; he said the parent needs to contact the school and the absence would be excused.

Mr. Frazier said this past Monday was used as an Inclement Weather e-Learning Day as the roads in the eastern part of the county were slick and hazardous.

Mr. Frazier said he is watching the impending weather for this weekend.

Mr. Frazier said there was a construction meeting with sub-contractors at Anderson Elementary School this week. He said the paperwork from Homeland Security was approved.

Mr. Frazier said they are waiting on the approval from Homeland Security for the High School Project. He said the painting of the restrooms in the gym area has been completed.

Mr. Frazier said snow removal blades were being installed on the two new service trucks.

Dr. Jenner said the County schools had received \$270,000 from the department of Workforce Development. She said part of this would be used for industrial maintenance and CNA at the High School. Dr. Jenner said the community industry leaders are supporting the high school programs.

Dr. Jenner said a Madison team would be presenting at the National Governors Association meeting with the focus on Career Pathways and Cub Manufacturing.

Dr. Jenner thanked the Board for their support.

Mrs. Hensler said the finance department has been very busy.

INTERIM SUPERINTENDENT

Dr. Studebaker thanked everyone for welcoming him to Madison. He said he has met principals and had scheduled building walk-thrus and principal meetings.

Dr. Studebaker said it was an honor to be invited to speak at the National Governors Association meeting.

Dr. Studebaker said it was an honor to be at Madison.

BOARD MEMBER COMMENTS

Mrs. Imel said she was proud of the Corporation and thanked Dr. Jenner and the directors.

Mrs. Imel said she was looking forward to 2018.

Mrs. laCour thanked the donators especially those made to the preschool.

Mrs. laCour said there are a lot of wonderful things happening at Madison.

Mrs. laCour asked Mrs. Ashley Schutte, Communications Coordinator, to explain about the Community Poverty Simulation. Mrs. Schutte said Madison Schools in partnership with Hanover College, Ivy Tech, King's Daughters' Health, and the Healthy Communities Initiative of Jefferson County to host the Community Poverty Simulation event on February 1. She said there are spaces for 80 community members to join us. Mrs. Schutte said this will give people the opportunity to walk a day in the life of someone living in poverty. There are some days where our student arrive at school not as prepared as we would like them to be, but we need to have a better understanding of

the barriers they face before they ever arrive to our buildings. She said the attendees would be given an amount of money and a family scenario to work through daily, including real life experiences with barriers some of our families face daily. Mrs. Schutte said there would be various stations set up: bankers, pawn shop, social service providers, faith based organizations, etc. and learn how all provide services and assistance to families. Mrs. Schutte said they are very excited to bring this awareness to our community and hopes it opens discussion on how we can begin to recognize and remove barriers. Mrs. Schutte said there is no cost to participate but people are asked to register. The registration link can be found on the Healthy Communities Initiative of Jefferson County's Facebook page or contact her or Carri Dirksen.

Mrs. Dugle thanked Mrs. Schutte for the information.

Mrs. Dugle thanked Mr. Glesing and welcomed Dr. Studebaker.

Mrs. Dugle said she was looking forward to 2018.

Mr. Kring thanked the donators and was glad to hear something is being done on poverty awareness.

Mr. Kring said he was looking forward to meeting with Dr. Studebaker and complemented Mr. Glesing.

Mr. Glesing said he has big shoes to fill following Mrs. Imel as President.

ADJOURNMENT

Mr. Kring moved the Regular meeting be adjourned, seconded by Mrs. Imel, the Board voted, 5-0, and the meeting was adjourned.

CONVENE BOARD OF FINANCE MEETING

Mrs. laCour moved to convene the Board of Finance Meeting, seconded by Mr. Kring, the Board voted, 5-0, and the Finance Meeting convened.

CALL TO ORDER

Mr. Glesing called the Finance Meeting to Order.

ELECTION OF OFFICERS OF BOARD OF FINANCE

Upon the recommendation of and a motion by Mrs. Imel , seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to elect Mr. Glesing as President of Board of Finance and elect Mrs. Dugle as Secretary to the Board of Finance.

REPORT TO THE MADISON CONSOLIDATED SCHOOLS' BOARD OF FINANCE

Mrs. Hensler presented a report to the Madison Consolidated Schools Board of Finance, a copy of which is attached hereto and made a part of these minutes.

ADJOURN BOARD OF FINANCE MEETING

Mr. Kring moved the Board of Finance Meeting be adjourned, seconded by Mrs. Imel, the Board voted, 5-0, and the Board of Finance Meeting was adjourned.

Secretary
BY: ps

ATTEST:
