

The Board of School Trustees of Madison Consolidated Schools conducted a Regular Board Meeting and Budget Hearing on Wednesday, July 13, 2011, at 6:30 p.m. at the Administration Building, 2421 Wilson Avenue, Madison, Indiana.

The following members of the Board of School Trustees were present:

Mr. Andy Lytle, President
Mr. Carl Schaum, Vice-President
Mr. Todd Bass, Secretary
Mr. Carl Glesing, Member

The following Central Office Administrators were present:

Dr. Thomas G. Patterson, Superintendent
Mr. Darrell Auxier, Corporation Attorney

ROUTINE MATTERS

APPROVAL OF AGENDA FOR THE REGULAR BOARD MEETING & BUDGET HEARING

Upon the recommendation of Dr. Patterson and a motion by Mr. Schaum, seconded by Mr. Bass, the Board voted, 4-0, and the motion carried to amend the agenda by adding Agenda Item #16 – Approval of Overnight Field Trip Request.

Mr. Lytle asked everyone to keep Mr. Greg Bentz in their thoughts and prayers as he was undergoing more surgery.

SSU PRESENTATION

Mrs. Connie Griffith, SSU Executive Director, thanked the Board for the opportunity to address the Board. She introduced Dr. Phil Deardorff, Scott County District 2 Superintendent, who is President of the SSU Board and Dr. Elizabeth Jones, Switzerland County Superintendent, Past SSU Board President. Mrs. Griffith also introduced Mrs. Anna Conover, SSU Office Manager, Mr. Chris Trader, SSU Finance Manager, Mrs. Rochelle Bates, Madison SSU Director, Mrs. Linda Miller, Parent advocate, and Mrs. Julie Lichlyter, Union President.

Mrs. Griffith gave the following presentation:

Special Services Unit

History

- The Co-op was established in 1968
- Served 250 students on the grounds of the Madison State Hospital
- Laws changed resulting in the return of students to their home schools
- Co-op evolved into sending staff to students
- SSU staff work in partnership with your teachers (not us and them – we.)

Services provided by SSU

- Conducts training required by law
- Oversees operation of all Special Education programs to assure compliance with the law
- Maintains student records

- Submits required reports to DOE
- Applies for and manages grants
- Employs and oversees shared-services staff
- Provides parent education
- Conducts mediation with dissatisfied parents
- SSU seeks and employs experts in every disability area. Madison has students in each of the disability areas, except Deaf/Blind
- Madison currently employs staff to serve students in the high incidence areas of learning disabilities, communication disabilities, and mild mental disabilities
- Other disability areas are served in LRE with teachers, support and consult from SSU
- Students with emotional disabilities are served by teachers employed by the co-op.

Logic

- There is a reason why DOE funds special education in addition to normal student funds
- Students with disabilities often require intense services to be successful in school
- The law requires that we monitor and document that students with disabilities are making progress toward the goals written in their IEPs. It truly takes several villages to get this job done!

SSU Budget

- The SSU budget is not like the public school budget
- The budget is developed and approved by the SSU Board of Directors (1998 – redesigned by board)
- The budget has three components: Specific, Capital Projects, and General Fund which now includes Preschool
- Revenue sources for the SSU budget are federal grants, corporation billings, reimbursements from state, and interest income

Madison
2010-2011

12/1/2010

<u>Handicap Area</u>	<u>Count*</u>
01 Multiple Disability	13
02 Ortho Impairment	7
03 Visual Handicap	6
04 Hearing Impairment	4
05 ED Full Time	50
06 ED All Other	40
07 Learning Disability	231
09 Communication Disability	255 (82 + 173)
10 Mild Mental Disability	26
11 Moderate Mental Disability	23
12 Severe Mental Disability	1
13 Homebound with Rx	12
14 Deaf/Blind	0
15 Autism Spectrum	38
16 Traumatic Brain Injured	2
17 Other Health Impaired	32
Preschool	<u>19</u>
Total	759

*Duplicated 12/1/10 child count

How will MCS maintain the level of services currently provided to students with disabilities without the support of the co-op?

<u>Position</u>	<u>Estimated Cost*</u>
Hearing Impaired Interpreters	\$ 52,341
Visually Impaired Teacher Aides	\$ 33,804
Autism Consultant	\$ 71,647
Occupational Therapy	\$ 71,762
Physical Therapy	\$ 71,108
Hearing Impaired Teacher	\$ 56,517
Speech Therapist	\$ 68,549
Visually Impaired Teacher	\$ 58,034
Psychological Services	\$56,213
Total	\$539,975

*Paid by grand and general fund billing

How much more will it cost MCS to provide special education services without the co-op?

- MCS would assume the entire costs of the shared staff (OT, PT, SLP, HI & VI Aides, HI & VI teachers, interpreters, and psychological services)
- 14 full-time teachers, 1.5 interpreters, 14 full-time assistants, 5 autism aides, 2 VI aides, 2 OI aides, 3 MD aides, and 3 LPNS would change over to Madison's salary schedules and benefits
- The co-op shares the cost of legal services, staff training, due process insurance, liability, worker's compensation insurance, printing VI books and materials, and parent training.

Who will do the work currently handled by the administration of the co-op?

- Application, requests, and reports for federal grants
- Seek and employ teachers and verify their credentials
- Student records (including sending records to schools and juvenile facilities, disability claims)
- Data collection
- DOE reports
- Parent Concerns/Complaints/Mediations/Due Process Hearings
- Private school services and management of proportionate share

Is 2011 the right time for MCS to leave SSU?

- New member will reduce bill – Crothersville
- Declining enrollment
- Declining Special Education count
- Declining grant money

What can SSU do to better serve Madison?

- Establish dialog with board about concerns
- Consider vendor – buyer relationship

Summary

- SSU employs experts in every area. As a member you have access to unlimited resources to address the needs of your students with disabilities. There is no fee for use.

- It's not fairy dust or magic, it's a group of people trained to be experts in their area with a passion for their work. We look for the positive in every student and we find it.

Vision

Working to support schools, parents, teachers, and administrators in meeting the unique and individual needs of student learners.

Mission

Striving to ensure that each student has the opportunity to develop skills that will enable him/her to reach his/her potential and pursue further goals in education, independent living, and personal growth.

Mrs. Miller distributed a letter from a parent who was unable to attend the meeting but was concerned about the possibility of Madison Schools withdrawing from SSU.

Mrs. Miller said there are Federal laws that must be followed.

Mr. Lytle asked if students with specific needs from other school corporations attend Madison? Mrs. Griffith said yes Southwestern students with moderate disabilities. She said the moderate class has always been housed at Madison.

Mr. Lytle asked if SSU is seeking new membership as this would reduce costs? Mrs. Griffith said maybe they should. She said Crothersville was unhappy with their co-op.

Mr. Lytle asked how Mrs. Griffith identifies programs, reviews programs? She said she looks at surveys, meets with various groups and attends principal meetings.

Mr. Lytle asked the process for dealing with complaints? She said if a parent calls a Superintendent they then contact her. Mrs. Griffith said sometimes complaints can't be fixed. Mr. Lytle said he has heard complaints never go anywhere. Mrs. Griffith said the parent can file a complaint with the State. Mrs. Miller said parents need to start with the teacher of record. She said the parents need to read the parent rights manual.

Mr. Lytle asked IEP's not being followed is an issue? Mrs. Griffith said yes. She said IEP's must be followed.

Mr. Bass asked if training is provided for Madison employees? Mrs. Griffith said yes. She said there are consultants who work with staff throughout the co-op.

Mr. Glesing asked about special education students taking ISTEP? Mrs. Griffith said some special education students are required to take ISTEP. She said the higher functioning students do take ISTEP. She said for those students whose goals in their IEP's aren't academic related they take the ISTAR.

Mr. Glesing stated he was concerned about the new teacher evaluation.

Mr. Schaum asked how many staff would be needed if we withdrew from the co-op? Mrs. Griffith said 44.5 which didn't include the shared services listing.

Mr. Schaum asked who evaluates the Madison special education teachers? Mrs. Griffith said the building principal and the special education director. Mrs. Griffith said SSU oversees all special education.

Mr. Lytle said he would like regular reports to the Board. He said our Board does receive complaints regarding SSU and special education issues. Mrs. Griffith said she would welcome coming to some Board meetings. Mrs. Griffith said she meets monthly with the directors.

Mr. Lytle asked Mr. Trader how much was the billing? Mr. Trader said he would send it to Mr. Lytle. Mrs. Griffith said when Jennings County withdrew from the co-op her Board instructed her not to help them with figures. Mr. Lytle said budgetary issues have to be considered.

Dr. Jones said regarding parent complaints special education students have unique needs. She said their parents are driven to give their child the best education possible. She said they have high goals for their children. Dr. Jones said the parents are advocates for their child.

Mr. Lytle said it would be an expense for Madison to leave the co-op.

Mr. Auxier asked Dr. Jones if Switzerland County has teacher complaints? Dr. Jones said never. She said the law is complicated and they look to the Special Education director for advice. Mr. Auxier asked Mrs. Griffith why we have teacher complaints? Mrs. Griffith said she was reluctant to say. She said Madison is the only school corporation in the co-op that resists dealing with Special Education. She said teachers refuse to follow the IEP. Mr. Auxier said we have fine teachers who are concerned with students with disabilities. Mrs. Griffith said it isn't about not caring but when the building leader doesn't follow the IEP then the teachers don't. Mr. Auxier asked whose job is it to make sure teachers are following the IEP? Mrs. Griffith said she was. Mrs. Griffith said not to get the idea Madison doesn't have good teachers but the teachers feel children aren't being evaluated in a timely manner. She said there is a referral packet that must be followed and completed. She said teachers want to skip steps on getting a student evaluated. Mrs. Griffith said by law you can't skip steps. She said the law says the data packet must be completed or the student doesn't get evaluated. Mrs. Griffith said she would be willing to show the Board the evaluation packet.

APPROVAL OF MINUTES OF THE JUNE 1, 2011, SPECIAL MEETING AND JUNE 8, 2011, REGULAR MEETING

Upon the recommendation of Dr. Patterson and a motion by Mr. Bass, seconded by Mr. Glesing, the Board voted, 4-0, and the motion carried to approve the minutes.

APPROVAL OF PAYMENT OF CLAIMS

Upon the recommendation of Dr. Patterson and a motion by Mr. Schaum, seconded by Mr. Glesing, the Board voted, 4-0, and the motion carried to approve the payment of claims.

PUBLIC COMMENTS

There were no public comments.

APPROVAL OF PERSONNEL ITEMS

APPROVAL OF EMPLOYMENTS, RESIGNATIONS, ETC.

Upon the recommendation of Dr. Patterson and a motion by Mr. Bass, seconded by Mr. Glesing, the Board voted, 4-0, and the motion carried to approve the following personnel items:

EMPLOYMENT(S)

Ronnie Lawhead – English Teacher – High School – effective August 8, 2011

Debbie Bennett – Elementary Instructor – Dupont Elementary School – effective August 8, 2011

Annlena Ferguson - Elementary Instructor – Dupont Elementary School – effective August 8, 2011
Denise Hackney – Spanish Instructor – High School –effective August 8, 2011
Natalie Simmons – Decathlon Coach – Art & Music – High School – effective August 8, 2011
Natalie Simmons – Program Leader – Language Arts – High School – effective August 8, 2011
Lee Strassell – Academic Competition Coordinator – ½ - High School – effective August 8, 2011
Susan Wingham - Academic Competition Coordinator – ½ - High School – effective August 8, 2011
Scott Maack – Summer Band Director – 110 hours - High School – effective June 15, 2011
Rebecca King – Instructional Support – High School – effective August 8, 2011
Bobbie Jo Robinson – Custodian – 12 month – High School – effective June 20, 2011
Jennifer Amburgey – Elementary Instructor – Deputy Elementary School – effective August 8, 2011
Tammy Josephson – Jump Start Teacher - Pope John – effective August 1, 2011 – August 5, 2011
Kelly Stagnolia – Elementary Instructor – Lydia Middleton Elementary School – effective 2011-2012
School Year
Reenie Getz – 6th Grade Team Leader – Junior High School – effective 2011-2012 school year
Terrie Slack - 6th Grade Team Leader – Junior High School – effective 2011-2012 school year
Mark Stewart – 7th Grade Team Leader – Junior High School – effective 2011-2012 school year
Maria Stewart – 7th Grade Team Leader – Junior High School – effective 2011-2012 school year
Tracy Ahlbrand – 8th Grade Team Leader - Junior High School – effective 2011-2012 school year
Linda Seib - 8th Grade Team Leader - Junior High School – effective 2011-2012 school year
Kris Wood – Guidance Team Leader - Junior High School – effective 2011-2012 school year
Scott Maack – Junior High Band - Junior High School – effective 2011-2012 school year
Teresa Grayson – Junior High Choir - Junior High School – effective 2011-2012 school year
Hilary Scroggins – Technology Integration Specialist – 220 days – effective July 1, 2011
Amy Whitaker – English Teacher – High School –effective August 8, 2011
Linda Seib – Junior High Cross Country Coach – Junior High School – effective August 1, 2011
Eric McGath – Science Teacher – Junior High School – effective August 8, 2011
Debra Smith – Resource Teacher – Junior High School – effective August 8, 2011
Steve Leep – Custodian – Temporary – 12 month – High School – effective July 14, 2011
Jeff Gleeson – Head Boys Soccer Coach – High School – effective August 1, 2011
Steve Fish – Head Football Coach – High School – effective August 1, 2011
Lee Downey – Assistant Football Coach – ½ Stipend – High School – effective August 1, 2011
Jim Hammond - Assistant Football Coach – ½ Stipend – High School – effective August 1, 2011
Mike Gyetvai - Assistant Football Coach – ½ Stipend – High School – effective August 1, 2011
Adam Gilman – Assistant Football Coach – High School – effective August 1, 2011
Doug Rusk – Head Girls Golf Coach – High School – effective July 29, 2011
Jeff Lawson – Head Girls Volleyball Coach – High School – effective August 1, 2011
Pam Smith – Head Girls Cheer Coach – High School – effective August 1, 2011
Margaret Crabtree – Instructional Support – ISS – High School – effective August 10, 2011
Shelli Reetz – Title I District Coordinator – effective August 1, 2011
Christi Burnett – Elementary Teacher – Rykers’ Ridge Elementary School – effective August 8, 2011
Gary Thomas Coy – Social Studies Teacher – Junior High School – effective August 8, 2011

CHANGE OF POSITION(S)

LuCinda Dunagan – Special Education Teacher/Interventionist from Junior High School to Dupont Elementary School – effective August 8, 2011
Carrie Dickerson – from English Teacher to Guidance Counselor at High School – effective July 25, 2011
Dariel Courtney – from Elementary Teacher at Rykers’ Ridge to 6th Grade Language Arts at Junior High School – effective August 8, 2011
Laura Hall – Media Instructional Support – from ½ time media ISP to fulltime media ISP – Dupont Elementary School – effective 2011-2012 school year

Janet Kleopfer – Special Education Instructor from Dupont to Lydia Middleton Elementary School – effective 2011-2012 School year
Karen Clerkin - Media Instructional Support – from ½ time media ISP to fulltime media ISP – Deputy Elementary School – effective 2011-2012 school year
Shelly Murphy – Elementary Instructor from Lydia Middleton Elementary School to Rykers’ Ridge Elementary School – effective 2011-2012 school year

RESIGNATION(S)

Kathleen Gee – Program Leader – Math – High School – effective end of the 2010-2011 school year
Leslie Hambrick – Elementary Instructor – Rykers’ Ridge Elementary School – effective July 14, 2011

ACTION ITEMS

APPROVAL OF DONATION(S) TO MCHS

Upon the recommendation of Dr. Patterson and a motion by Mr. Bass, seconded by Mr. Glesing, the Board voted, 4-0, and the motion carried to approve the following donation(s) to MCHS:

1. Pathways Youth Shelter donated \$1,500.00 to the project “Team Lead”.
2. Cubs Booster Club donated \$6,500 to the Wrestling Team for the purchase of mats.
3. Tractor Supply donated \$33.00 to the FFA.
4. Millennium Tool donated \$500.00 to the Cheerleaders for new uniforms.
5. Teton Corporation donated \$500.00 to the Cheerleaders for new uniforms.
6. AAU donated \$1,000.00 to the Boys Basketball team.
7. AAU donated \$1,000.00 to the Girls Basketball team.
8. Vehicle Service Group donated \$300.00 to the Cheerleaders for new uniforms.
9. McDonald’s donated \$150.00 to the Cheerleaders for new uniforms.
10. Suggett-Schmidt Properties, LLC donated \$500.00 to the Cheerleaders for new uniforms.
11. SVA donated \$180.00 to the Volleyball team.

APPROVAL OF EQUIPMENT PURCHASE REQUEST(S) TO MCHS

Upon the recommendation of Dr. Patterson and a motion by Mr. Bass, seconded by Mr. Schaum, the Board voted, 4-0, and the motion carried to approve the following equipment purchase(s) at MCHS:

1. The Wrestling team to purchase seven (7) mats at \$928.57 plus shipping for a total cost of \$6,950.00 from Dollamur Sport Surfaces.
2. The Madsonian to purchase the following from Apple:

1	Apple iMac + Final Cut	\$ 968.00
8	Apple iMacs @ \$899.00	<u>\$7,192.00</u>
	Total	\$8,160.00
3. The Baseball team would like to purchase a Windscreen for \$2,895.74 from Kessler’s Team Sports.
4. Graphic Arts to purchase a piece of equipment from the Magic Touch. The equipment is called the TMT System and the cost is \$4,674.35.

Mr. Bass asked when purchasing equipment items if competitive bids were taken and if not why not. Mr. Auxier said we aren't required by law to take bids on these amounts. Mr. Bass said we need to make sure we are looking to save money.

APPROVAL OF TRAVEL REQUESTS AND REIMBURSEMENT FORMS

Upon the recommendation of Dr. Patterson and a motion by Mr. Glesing, seconded by Mr. Bass, the Board voted, 4-0, and the motion carried to approve the following travel requests and reimbursement forms:

<u>Date</u>	<u>Name</u>	<u>Day</u>	<u>Grant</u>	<u>Sub Needed</u>	<u>Place</u>	<u>Reason</u>	
June 8, 2011	Emeka Koren	Full	N/A	No	Columbus	Project Based Learning	
June 29, 2011	Shelly Murphy	Full	N/A	No	MJHS	6 Traits Workshop	
	Pam Zehren	Full	Yes	No			
July 6-8, 2011	Suzanne Jansen	Full	Yes	No	Evansville	Computer Initiatives	
	Lisa Cutshall	Full	Yes	No			
September 25-26, 2011	Paula Hartman		Full	Yes	No	Indianapolis	Reading Workshop

APPROVAL OF TEXTBOOK RENTAL AND FEES FOR THE 2011-2012 SCHOOL YEAR

Upon the recommendation of Dr. Patterson and a motion by Mr. Schaum, seconded by Mr. Bass, the Board voted, 4-0, and the motion carried to approve the Textbook Rental and Fees for the 2011-2012 school year, a copy of which is attached hereto and made a part of these minutes.

ADJOURN REGULAR MEETING

Mr. Glesing moved to adjourn the Regular Meeting, seconded by Mr. Schaum, the Board voted, 4-0, and the meeting was adjourned.

OPEN BUDGET HEARING

Mr. Glesing moved to open the Budget Hearing, seconded by Mr. Schaum, the Board voted, 4-0, and the Budget Hearing was opened.

BUDGET HEARING TO AMEND 2011 CAPITAL PROJECTS FUND BUDGET

Dr. Patterson said the Budget Hearing was needed in order to amend the 2011 Capital Projects Fund in order to transfer Eggleston Elementary School and Administrative Building Capital Projects to E. O. Muncie Capital Projects.

ADJOURN BUDGET HEARING

Mr. Schaum moved to adjourn the Budget Hearing, seconded by Mr. Glesing, the Board voted, 4-0, and the Hearing was adjourned.

RECONVENE REGULAR MEETING

Mr. Schaum moved the reconvene the Regular Meeting, seconded by Mr. Glesing, the Board voted, 4-0, and the Regular meeting was reconvened.

APPROVAL OF RESOLUTION TO AMEND THE 2011 CAPITAL PROJECTS FUND PLAN

Upon the recommendation of Dr. Patterson and a motion by Mr. Schaum, seconded by Mr. Bass, the Board voted by roll call voted, 4-0, and the motion carried to approve the Resolution to Amend the 2011 Capital Projects Fund Plan, a copy of which is attached hereto and made a part of these minutes:

Resolution to Amend the 2011 Capital Projects Fund Plan

This "Resolution" is adopted by the Board of School Trustees of Madison Consolidated Schools, Jefferson County, Indiana.

WHEREAS, the governing body is allowed under I.C. 21-2-15-10 to amend a plan with respect to the Capital Projects Fund; and

WHEREAS, the governing body held a public hearing on the plan on the 13th day of July, 2011, at the School Administration Building, 2421 Wilson Avenue, Madison, Indiana.

THEREFORE, BE IT RESOLVED, by the Board of Trustees that the plan entitled "Capital Projects Fund Plan for 2011, 2012, and 2013" is hereby amended by this "Resolution," and is **ADOPTED** as the Board of Trustees' plan with respect to the amended Capital Projects Fund.

BE IT FURTHER RESOLVED, that the Board of School Trustees shall submit a certified copy of this "Resolution," (including the amended plan), to the State Board of Tax Commissioners.

APPROVAL OF DONATION(S) TO MJHS

Upon the recommendation of Dr. Patterson and a motion by Mr. Bass, seconded by Mr. Glesing, the Board voted, 4-0, and the motion carried to approve the \$1,000.00 donation from Hoosier Hills Swim Club, Inc. to MJHS.

Mr. Bass asked if this money would be used for the pool? He said the pool area is in bad shape. He said the outlets were exposed during a swim meet.

APPROVAL OF COMMUNITY FOUNDATION GRANT TO MCHS

Upon the recommendation of Dr. Patterson and a motion by Mr. Glesing, seconded by Mr. Bass, the Board voted, 4-0, and the motion carried to approve the \$1,080.00 Community Foundation Grant to MCHS for the project "Team Lead".

APPROVAL OF UPDATED LOCAL TRAVEL MILEAGE CHART

Mr. Glesing moved to amend the recommendation for approval of the local travel mileage chart by Dr. Patterson by changing the travel distance from Deputy to the Administration Building to 16 miles, seconded by Mr. Bass, the Board voted, 4-0, and the motion carried, a copy of which is attached hereto and made a part of these minutes.

APPROVAL OF OVERNIGHT FIELD TRIP REQUEST

Upon the recommendation of Dr. Patterson and a motion by Mr. Glesing, seconded by Mr. Bass, the Board voted, 4-0, and the motion carried to approve the following overnight field trip request:

1. Request from Mr. Scott Maack, High School Band Director, to take band students to Tunnel Mill Boy Scout Camp in Charlestown, Indiana, from July 31, 2011 through August 6, 2011, to attend band camp.

REPORTS

SUPERINTENDENT

Dr. Patterson distributed the 2011 Budget Preparation Schedule. He said there would be a Work Session before the September 23rd.

Dr. Patterson informed the Board the ISTEP scores were good and above the State average.

Dr. Patterson reported Madison Schools would not be charging transfer tuition for the 2011-2012 school year provided the student is enrolled by count day.

Dr. Patterson informed the Board per Senate Enrolled Act #1 every teacher will be evaluated every year. He said the categories are: highly effective, effective, needs improvement and non-effective.

BOARD MEMBER COMMENTS

Mr. Lytle complemented and commended staff regarding the test scores.

Mr. Lytle said he appreciated the donations.

Mr. Schaum said he appreciated the Special education presentation.

Mr. Bass and Mr. Glesing reiterated what Mr. Lytle and Mr. Schaum said.

ADJOURNMENT

Mr. Schaum moved to adjourn the meeting, seconded by Mr. Bass, the Board voted, 4-0, and the meeting was adjourned.

Secretary
BY: ps

ATTEST:

