

The Board of School Trustees of Madison Consolidated Schools conducted a Special Meeting on Wednesday, May 24, 2017, at the Administration Building, 2421 Wilson Avenue, Madison, Indiana, at 6:30 p.m.

The following members of the Board of School Trustees were present:

Mrs. Joyce Imel, President  
Mr. Carl Glesing, Vice-President  
Mrs. Linda laCour, Secretary  
Mr. Rob Kring, Member  
Mrs. Jeanne Dugle, Member

The following Central Office Administrators were present:

Dr. Katie Jenner, Senior Director of Learning and Title Programs  
Mrs. Bonnie Hensler, Director of Finance and Human Resources  
Mrs. Angela Vaughn, Director of Special Education and Student Services  
Mr. Mike Frazier, Director of Systems, Operations, and Auxiliary Services

#### **APPROVAL OF AGENDA – MAY 24, 2017, SPECIAL MEETING**

Upon the recommendation of Mrs. Imel and a motion by Mrs. Dugle, seconded by Mr. Glesing, the Board voted, 5-0, and the motion carried to amend the Agenda by adding Training on the Selection of a Superintendent by Mr. Michael Adamson, Indiana School Board Association Director of Board Services.

#### **APPROVAL OF PERSONNEL REPORT**

Upon the recommendation of Mrs. Imel and a motion by Mrs. laCour, seconded by Mr. Kring, the Board voted, 5-0, and the motion carried to approve the following personnel report:

##### **Resignation**

##### **Administration**

Dr. Ginger Bolinger - Superintendent – effective May 31, 2017

#### **TRAINING ON SELECTION OF SUPERINTENDENT**

Mrs. Imel explained the Board had met in Executive Session with Mr. Adamson and due to time constraints weren't able to finish the training session. She said Mr. Adamson agreed to finish the training during the special meeting.

Mrs. Imel said there would be a Special Board Meeting on Monday, June 5, 2017, at 6:30 p.m. at Madison Consolidated High School (Cafeteria) to receive community input regarding characteristics of a Superintendent.

Mr. Adamson said the Board should consider the following when hiring a new Superintendent:

- Salary and fringe benefit package
- Consider offering onetime expense (i.e. moving allotment)
- Don't post until after community input
- Initial interview (questions relate to getting to know candidate) (no in-depth questions)
  - Every board member should participate in interviews
  - 4-6 candidates (keep candidate names confidential)
  - 45 minute to an hour interview
  - Interviews will be held in Executive Session (can be held anywhere but must be advertised)

- Certain questions can't be asked (i.e. age, can't require Superintendent to live in district)
- After initial interview identify 1-2 candidates to proceed
- Send letters to other candidates right away
- 2<sup>nd</sup> interview more in-depth
- Send two board members to town of current candidate employment to interview residents
- Need to find best candidate for Madison Consolidated Schools
- Board needs to be unified in hiring of Superintendent
- After selection of candidate advertise proposed Superintendent contract (10 days prior to special meeting to receive public input on contract. Wait seven days before action on contract).

Mr. Adamson said the process to hire a Superintendent could take up to four months. He said the Board should hire an Interim Superintendent.

**ADJOURNMENT**

Mrs. Dugle moved the meeting be adjourned, seconded by Mr. Glesing, the Board voted, 5-0, and the Special Meeting was adjourned.

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Secretary  
BY: ps

**ATTEST:**

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The Board met in Executive Session prior to the Special Meeting to discuss the following topic(s):

Pursuant to Indiana Code 5-14-1.5-6:

- (1) Where authorized by federal or state statute
- (11) To train school board members with an outside consultant about the performance of the role of the members as public officials

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Secretary  
BY: ps

**ATTEST:**

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