

The Board of School Trustees of Madison Consolidated Schools conducted a Regular Meeting and Public Hearing on Wednesday, December 14, 2011, at 6:30 p.m. at the Administration Building, 2421 Wilson Avenue, Madison, Indiana.

The following members of the Board of School Trustees were present:

Mr. Andy Lytle, President  
Mr. Carl Schaum, Vice-President  
Mr. Carl Glesing, Member

The following Central Office Administrators were present:

Mr. R. Stephen Gookins, Interim Superintendent  
Mr. Michael Robinson, Director of Operations  
Mr. Darrell Auxier, Corporation Attorney  
Mrs. Kathy May, Director of Finance

### **ROUTINE MATTERS**

Mr. Gookins introduced himself to the audience. He said he was delighted to be at Madison.

### **APPROVAL OF AGENDA FOR THE DECEMBER 14, 2011, REGULAR MEETING & PUBLIC HEARING**

Upon the recommendation of Mr. Gookins and a motion by Mr. Schaum, seconded by Mr. Glesing, the Board voted, 3-0, and the motion carried to amend the agenda by tabling Agenda Item #8 – Approval to Withdraw from SSU, amending Agenda Item #13 – Approval of Disaster Recovery Agreement and DOC E Serve Software Agreement with Komputrol Software Systems, add donation items to Agenda Item #10 – Approval of Donation(s) to MCHS, add Agenda Item #19 – Approval of Agreement with Educational Services Company and add Agenda Item #20 – Approval of \$5,000.00 Stipend to Mr. Michael Robinson, Director of Operations.

### **STUDENT RECOGNITION**

The Board of School Trustees recognized the following Intermediate Spell Bowl Winners:

#### **Lydia Middleton Spell Bowl Team**

Anthony Ayler  
Jackson Bladen  
Isaac Boone  
Ansley Crutchfield  
Bella Eiriksson  
Caroline Kirby  
Emma Lostutter  
Tatum Lynch  
Alex Mason  
Harper Smith  
Adonis Wells  
Ezra Young

Coaches  
Ms. Mary Kay Dwyer  
Mrs. Diane Munier

**APPROVAL OF MINUTES OF THE NOVEMBER 9, 2011, REGULAR MEETING; NOVEMBER 9, 2011, EXECUTIVE SESSION; NOVEMBER 15, 2011, EXECUTIVE SESSION; NOVEMBER 18, 2011, EXECUTIVE SESSION; NOVEMBER 21, 2011, EXECUTIVE SESSION; NOVEMBER 29, 2011, EXECUTIVE SESSION; AND NOVEMBER 30, 2011, EXECUTIVE SESSION**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to approve the minutes.

**APPROVAL OF PAYMENT OF CLAIMS**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to approve the payment of claims.

**PUBLIC COMMENTS**

Mrs. Julie Lichlyter, 1906 North Borcharding Road, gave the following statement: “This is my 35<sup>th</sup> year as a Madison Area Educational Special Services Unit employee. It is an honor to work with students with special needs in the Madison Consolidated Schools at MCHS, E.O. Muncie and MJHS for most of my career. I’ve worked with students with Emotional Disabilities, Multiple Disabilities, and currently work with Moderate Disabilities. I am also the President of the Special Services Unit Federation of Teachers, Local 4195.

I ask that several considerations be contemplated when the decision is made whether or not to separate from MAESSU. If any disruption of services to MCS students with special needs would occur, I hope that you would choose to remain with MAESSU. If it would cost more money to separate from MAESSU, I ask that you reconsider separating from MAESSU.

If you choose to move forward with this separation, I implore you to take into consideration the many years of dedication and service the current MAESSU staff have provided. This includes certified staff and instructional assistants. The statement regarding that it may be a possibility to bring MAESSU staff in at entry level has caused a tremendous amount of undue stress and gut wrenching concern among our staff. It’s my understanding from our Federation of Teachers legal department that current Public Law, secures the rights of the certified staff to be provided with their current years experience, seniority, etc.

I wish everyone the best in whatever decision is made. From my many positive experiences with employees from MCS and MAESSU, I look forward to working through the challenges ahead and making this experience a positive and productive one for students with special needs and for the staff that have provided services for those students.”

**APPROVAL OF PERSONNEL ITEMS**

**APPROVAL OF EMPLOYMENTS, RETIREMENTS, RESIGNATIONS, ETC.**

Upon the recommendation of Mr. Gookins and a motion by Mr. Schaum, seconded by Mr. Glesing, the Board voted, 3-0, and the motion carried to approve the following personnel items:

Employment(s)

Marlene Pietrykowski – Instructional Support – Driver Education – Winter Term – High School - effective January 9, 2012

Steven Fleenor – Driver Education Instructor – Winter Term – High School - effective January 9, 2012

Wayne Perry - Driver Education Instructor – Winter Term – High School - effective January 9, 2012

Stephanie Nussbaum - Driver Education Instructor – Winter Term – High School - effective January 9, 2012

Steve Houchen - Driver Education Instructor – Winter Term – High School - effective January 9, 2012

Gary O'Neal - Driver Education Instructor – Winter Term – High School - effective January 9, 2012  
Kathy Potter – Special Needs Examiner – Driver Education – High School – effective January 9, 2012  
Daniel Davis – Custodian – Temporary – Junior High School – effective November 14, 2011  
Dustin Bentz – Assistant Wrestling Coach – ½ - High School – effective November 28, 2011

Resignation(s)

Suzannah Imel – Bus Aide – effective November 23, 2011  
Julie Cain – Instructional Support – E.O. Muncie Elementary School – effective January 4, 2012  
Lisa Ward – Cafeteria Cook – E.O. Muncie Elementary School – effective December 21, 2011  
Jennifer Wilson – P.E./Health Teacher – High School – effective end of the 2011-2012 school year

Retirement(s)

Dr. Thomas G. Patterson – Superintendent – effective June 30, 2012

Medical Leave(s)

Doug Rusk – Secondary Instructor – High School – requesting medical leave beginning December 1, 2011 to February 1, 2012  
Denise Axsom – Secondary Instructor – High School – requesting medical leave beginning December 21, 2011 through January 22, 2012

Termination(s)

Jake Blanton – Assistant Band Director – High School – effective December 14, 2011

Mr. Auxier informed the Board he had received a letter from Mr. Jake Blanton's attorney requesting to be suspended without pay until criminal action is decided.

**ACTION ITEMS**

**APPROVAL TO WITHDRAW FROM SSU CO-OP**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to table this agenda item.

Mr. Gookins explained adequate notice was given to SSU and the letter of intent to withdraw was received by SSU. He said SSU understands Madison Schools is proceeding to withdraw from the Co-op. Mr. Gookins explained Educational Services Company would be hired to update a 2009 financial study and curriculum review and programming. He said Educational Services Company will work with SSU and building principals. Mr. Gookins said Educational Services Company would first look at the financial part. He said the cost of this study would be between \$15,000.00 - \$20,000.00. Mr. Gookins said per the December 1, 2011 Special Ed count we are down 65 students from last year. He said if special education numbers are down it may be more feasible for MCS. Mr. Gookins said we will have to look at the low incidence students. Mr. Gookins said staffing would have to be considered. He said if we withdraw from the Co-op the staff works for a different entity. He said it is possible staff could be hired at entry level but isn't saying that is what we should do. He said if our corporation can afford to bring the staff over we need to reward them for their services. Mr. Gookins said if we withdraw from the Co-op we would need to submit our program to the Department of Education. Mr. Schaum asked about the 2009 vote by the Board, he asked did the Board vote to withdraw or proceed? Mr. Auxier said the 2009 vote gave approval to send notice to SSU Madison's intent to withdraw from the Co-op. Mr. Auxier said another vote would be needed to withdraw. Mr. Gookins said SSU is of the understanding we will withdraw. Mr. Lytle said he needs to see all information before voting. He said there are problems with the SSU that need to be taken care of. Mr. Auxier said he had been contacted by the SSU attorney who stated SSU would work with us through the transition. Mr. Lytle asked about a timeframe? Mr. Auxier said the SSU contract is very ambiguous but he recommends the Board vote

prior to the July Board meeting. Mr. Auxier said the financial part of the study would only take 10-15 hours. He said the programming part would take place after the financial part. He said the program analysis would be a big step in the transition. Mr. Glesing said he wants to know if withdrawing from the Co-op is in the best interest of the students and is it financially feasible. Mr. Glesing said SSU staff is in an uproar.

**APPROVAL OF TRAVEL REQUESTS AND REIMBURSEMENT FORMS**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to approve the following travel requests and reimbursement forms:

| <u>Date</u>          | <u>Name</u>       | <u>Day</u> | <u>Grant</u> | <u>Sub Needed</u> | <u>Place</u>   | <u>Reason</u>                         |
|----------------------|-------------------|------------|--------------|-------------------|----------------|---------------------------------------|
| October, 24, 2011    | Arleen Smith      | Full       | Yes          | Yes               | MCHS           | Science Training                      |
| November 1, 2011     | Susan Ohlendorf   | Full       | Yes          | Yes               | MCHS           | Science Training                      |
|                      | Susan Thevenow    | Full       | Yes          | Yes               |                |                                       |
| November 2, 2011     | Sarah Lytle       | Full       | Yes          | Yes               | MCHS           | Science Training                      |
|                      | Lisa Reverman     | Full       | Yes          | Yes               |                |                                       |
| November 3, 2011     | Jennifer Colen    | Full       | Yes          | Yes               | MCHS           | Science Training                      |
|                      | Missy Perry       | Full       | Yes          | Yes               |                |                                       |
| November 10, 2011    | Nancy Alexander   | Full       | N/A          | No                | Plainfield     | Komputrol Meeting                     |
| November 21-22, 2011 | Jennifer Amburgey | Full       | Yes          | Yes               | Deputy         | MClass Testing                        |
| November 22, 2011    | Tim Fisher        | Full       | Yes          | Yes               | Indianapolis   | AP Statistics Meeting                 |
| December 1, 2011     | Julie Dwyer       | Full       | Yes          | Yes               | Blue Ash, Ohio | Renaissance Learning Workshop         |
| December 6-7, 2011   | Tony Schroeder    | Full       | Yes          | No                | Indianapolis   | Indiana Youth Conference              |
| December 7, 2011     | Kathy Auxier      | Full       | Yes          | Yes               | Lexington, KY  | Accelerated Reader                    |
|                      | Shelli Reetz      | Full       | N/A          | No                |                |                                       |
| December 10-13, 2011 | Ken Brunner       | Full       | N/A          | No                | Indianapolis   | National Athletic Director Conference |
| December 13, 2011    | Kim Mahoney       | Full       | Yes          | Yes               | Deputy         | Daily 5 Study                         |
|                      | Janet McCreary    | Full       | Yes          | Yes               |                |                                       |
|                      | Kristi Fulton     | Full       | Yes          | Yes               |                |                                       |
| February 4-7, 2012   | Melissa Mathews   | Full       | Yes          | Yes               | Columbus, OH   | RRCNA Conference                      |
|                      | LuCinda Dunagan   | Full       | Yes          | No                |                | (Literacy Conference)                 |
| February 5-7, 2012   | Lori Palmer       |            | Yes          | No                | Columbus, OH   | RRCNA Conference                      |
|                      | Janet McCreary    |            | Yes          | Yes               |                |                                       |
|                      | Kim Mahoney       |            | Yes          | Yes               |                |                                       |
|                      | Kristi Fulton     |            | Yes          | Yes               |                |                                       |

**APPROVAL OF DONATION(S) TO MCHS**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to approve the following donation(s) to MCHS:

1. Gaylor Inc. donated \$3,000.00 to the Boys Basketball team.
2. Psi Iota XI Sorority donated \$600.00 to the Choir to go towards the purchase of a piano.
3. The Cubs Booster Club donated \$220.00 to the Athletic Fund.
4. The Cubs Booster Club donated \$600.00 to the Boys Basketball team.
5. Madison Township Fire Department donated \$500.00 to the AVID Program.
6. Mr. and Mrs. Tyson Eblen held a fundraiser in support of Madison Schools and \$500.00 was raised to support Madison Consolidated Schools.

**APPROVAL OF EQUIPMENT PURCHASES FOR MCHS**

Upon the recommendation of Mr. Gookins and a motion by Mr. Schaum, seconded by Mr. Glesing, the Board voted, 3-0, and the motion carried to approve the following equipment purchases for MCHS:

1. The Art Department purchased a Paragon SC3 Digital Kiln for the cost of \$664.00. They have received a \$540.00 Grant to go towards the purchase and the balance would be paid from their extra-curricular monies.
2. The Choir purchased a Baby Grand Piano from Henderson Music Co. The ECA account will pay \$2,000.00 and the balance of \$4,875.00 will come from an account at the Adm. Bldg.
3. Boys Basketball Fund would like to purchase the Game Breaker Plus Software and accessories for a total of \$3,350.50 from Matrix Group.

**APPROVAL OF DONATION(S) TO E.O. MUNCIE ELEMENTARY SCHOOL**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to approve the \$1,300.00 donation from Darryl and Mary Lou Bishop to E.O. Muncie Elementary School to be used for students to go on the Chicago trip who otherwise wouldn't be able to attend due to the cost.

**APPROVAL OF DISASTER RECOVERY AGREEMENT AND DOC E SERVE SOFTWARE AGREEMENT WITH KOMPUTROL SOFTWARE SYSTEMS**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to approve the Disaster Recovery Agreement and DOC E Serve Software Agreement with Komputrol Software Systems.

Mr. Gookins asked if we paid for this from Capital Projects? Mrs. May said it is paid from the office supply account.

**RECOMMENDATION FOR APPROVAL TO TRANSFER BUDGETARY APPROPRIATIONS TO BALANCE AND CLOSE BOOKS FOR 2011**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to approve the transfer of budgetary appropriations to balance and close books for 2011.

**APPROVAL OF OVERNIGHT FIELD TRIP REQUEST(S)**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to approve the following overnight field trip request:

1. A request from High School Band Director Scott Maack, to take 51 band and guard students to Orlando, Florida, on March 25-30, 2012. The students will have the opportunity to experience three days of the Walt Disney World Resort Theme Parks. The Madison Marching Cubs will lead a parade down Main Street in Disney's Magic Kingdom. The students will also take part in a music workshop backstage at Epcot Center with a professional Disney Musician.

**APPROVAL OF HIGH SCHOOL ROOF CHANGE ORDER NUMBER 003**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to approve Change Order Number 003 – High School Roof.

1. This change is for the replacement of damaged ceiling tiles. \$-360.05.

**APPROVAL TO DECLARE STEAMER AT HIGH SCHOOL OBSOLETE**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to declare the steamer at the High School obsolete.

**APPROVAL OF COMMUNITY FOUNDATION GRANT TO HIGH SCHOOL**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to approve the \$200.00 Community Foundation Grant to Mr. Aaron Kelsey's Theatre Fund for a Holiday Window Painting Project.

**APPROVAL OF AGREEMENT WITH EDUCATIONAL SERVICES COMPANY**

Upon the recommendation of Mr. Gookins and a motion by Mr. Schaum, seconded by Mr. Glesing, the Board voted, 3-0, and the motion carried to approve the Agreement with Educational Services Company.

Mr. Gookins said this Agreement should cost between \$15,000.00 - \$20,000.00. Mr. Auxier said he had reviewed the agreement and all services are combined. He said we could terminate the agreement at any time.

**APPROVAL OF \$5,000.00 STIPEND TO MR. MICHAEL ROBINSON, DIRECTOR OF OPERATIONS**

Upon the recommendation of Mr. Gookins and a motion by Mr. Schaum, seconded by Mr. Glesing, the Board vote, 3-0, and the motion carried to approve the \$5,000.00 Stipend to Mr. Robinson.

Mr. Glesing said Mr. Robinson has more than earned the stipend.

**ADJOURN REGULAR MEETING**

Mr. Schaum moved to adjourn the Regular Meeting, seconded by Mr. Glesing, the Board voted, 3-0, and the Regular Meeting was adjourned.

### **OPEN PUBLIC HEARING ON SALE OF BUILDING TRADES HOME AT 720 WEST THIRD STREET**

Mr. Auxier stated we are required to hold a Public Hearing prior to selling property. Mr. Auxier said the Building Trades Program is building a home at 720 West Third Street. He said there is interest in the property. Mr. Auxier said the purpose of a Public Hearing is to open the format for public comments. There were no public comments. Mr. Glesing said the Building Trades Program is a great program for our school. He said the program is nearly self sustaining. Mr. Lytle said the program has made money. Mr. Lytle said students from the building trades class graduate and are hired and work in our tax base. Mr. Robinson said the property is in a nice location. Mr. Glesing said the students do a great job.

### **APPROVAL TO APPOINT TWO APPRAISERS**

Upon the recommendation of Mr. Gookins and a motion by Mr. Glesing, seconded by Mr. Schaum, the Board voted, 3-0, and the motion carried to appoint two appraisers.

### **ADJOURN PUBLIC HEARING**

Mr. Glesing moved to adjourn the Public Hearing, seconded by Mr. Schaum, the Board voted, 3-0, and the Public Hearing was adjourned.

### **REPORTS**

#### **SUPERINTENDENT**

Mr. Gookins had nothing to report.

#### **STUDENT REPRESENTATIVE**

Miss Khushboo Lad, gave the following report:

- Upperclassmen students are just finishing the End of Course Assessment (ECA). All students should be finished with testing by Friday.
- Staff Annual Christmas Auction is Thursday, December 15<sup>th</sup>. All of the proceeds from this event will go to our students in need throughout the school year.
- Final Exams will take place next week on Monday, Tuesday, and Wednesday. We are glad to get our Semester one exams completed before our winter break, so thank you to our board members for voting on that calendar.
- We are all looking forward to the holiday break..... five more school days!

Miss Lad welcomed Mr. Gookins to Madison.

#### **DIRECTOR OF OPERATIONS**

Mr. Robinson reported on the following:

- Bleacher inspection is complete – issues at every site.
- E.O. Muncie project – two more rooms are finished. Will meet on Monday to regarding next project.

- 5253 Design Group will present the High School Master Plan at the January Board meeting.
- Received 12 applications for Superintendent.

**BOARD MEMBER COMMENTS**

Mr. Glesing aired concerns regarding the electrical expenditures at Lydia Middleton. He said the usage is double what it should be.

Mr. Schaum wished all employees, staff, and students a Merry Christmas and Happy New Year.

Mr. Lytle welcomed Mr. Gookins.

Mr. Lytle thanked the donators.

Mr. Lytle wished everyone a Merry Christmas and a safe New Year.

Mr. Lytle said this was his last meeting as President of the Board. He said this has been a tough year. Mr. Lytle said he had been around education a while. He said with the new laws there is a lot of uncertainty.

Mr. Lytle said our Corporation has lost students the past few years and would like to know why. He said Madison Schools has to offer the best. Mr. Lytle said the Canaan Academy could affect our Corporation. He said we need to look ahead and have a vision.

**ADJOURNMENT**

Mr. Schaum moved the meeting be adjourned, seconded by Mr. Glesing, the Board voted, 3-0, and the meeting was adjourned.

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Secretary  
BY: ps

ATTEST:

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