The Board of School Trustees of Madison Consolidated Schools conducted a Regular Meeting on Wednesday, April 10, 2013, at the Administration Building, 2421 Wilson Avenue, Madison, Indiana, at 6:30 p.m.

The following members of the Board of School Trustees were present:

Mr. Todd Bass, President Mr. Carl Glesing, Vice-President Mrs. Linda laCour, Secretary Mrs. Joyce Imel, Member Mrs. Lee Ann Imel, Member

The following Central Office Administrators were present:

Dr. Ginger Studebaker-Bolinger, Superintendent Mr. Michael Robinson, Director of Operations Dr. Katie Jenner, Director of Secondary Learning Mrs. Lisa Cutshall, Director of Technology Mr. Mark Wynn, Board Attorney

STUDENT RECOGNITION

MJHS ARCHERY TEAM

The Board recognized the following students:

Madison Junior High School Archery Team Members 3rd Place Archery State Champion Middle School Division Gage Brewer Zach Dean Madison Deen – 4th Place Female Archer Middle School Division & 2nd Place 7th Grade Female Archer Alexia Dempler Zach Eaglin Mason Hartless Jeremy Huff Jacob Hunt Haley Jansen Lane Jines Paige Knotts Hunter Liter Abbie McClure Kathryn Nevins Adam Norris – 2nd Place 7th Grade Male Archer Leah Partin Ethan Schafer Trace Strouse Bryce Teater Brendan Thomas Gabriel True Kristen Vermillion Dylan White Kole Woodfill

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<u>Junior High Individual Shooter Recognition</u> Simon Knox – 7th Annual Indiana NASP State Archery Finals Individual Shooter

> Madison Consolidated High School Archery Team Recognition 7th Annual Indiana NASP State Archery Finals 2013 Skyler Bell Patrick Grady Katie Mason Christian Wickersham Coach: Jamie Deen

MCHS FFA LEADERSHIP TEAM MEMBERS

District XII FAA Leadership Contest Quiz Bowl <u>1st Place</u> Bryce Ford Kyle Wehner Emily Heavrin Emily Cart

> Animal Science Demo <u>1st Place</u> Hannah DeWitt Katy McFarland

Extemporaneous Speaking <u>3rd Place</u> Kyle Wehner

> <u>Creed</u> 3rd Place Shea Elswick

<u>Small Animal Proficiency</u> <u>1st Place</u> Britt Copeland

Extemporaneous Speaking <u>1st Place</u> Britt Copeland

> Public Speaking <u>1st Place</u> Makenzie Deputy

Ag Mechanics Demo <u>2nd Place</u> Wes Cain Ben Hay

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Exhibit 2nd Place Clayton Blaylock Seth Allen Taylor Napier Britt Copeland Shane Clark

 $\frac{\text{Horticulture Demo}}{\frac{2^{\text{nd}} \text{ Place}}{\text{Mitchell Taylor}}}$

Essay <u>1st Place</u> Taylor Napier

Equine Science Placement <u>2nd Place</u> Hannah DeWitt

Farm Business Demo <u>1st Place</u> Mariah Carnes

 $\frac{\frac{\text{Beef Production}}{2^{\text{nd}} \text{ Place}}}{\text{Ben Hay}}$

<u>Ag Sales</u> <u>2nd Place</u> Samantha Sizemore

Leadership Ambassador <u>1st Place</u> Britt Copeland

Equine Science Entreprenship 2nd Place Samantha Sizemore

<u>Goat Production Entreprenship</u> <u>2nd Place</u> Makenzie Deputy

 $\frac{\text{Wildlife Management}}{\frac{2^{\text{nd}} \text{ Place}}{\text{Shane Applegate}}}$

Diversified Ag Production <u>3rd Place</u> Shane Clark FFA Advisor: Amanda Briggs

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CONSENT AGENDA

Upon the recommendation by Dr. Studebaker-Bolinger, and a motion by Mr. Glesing, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the consent agenda items.

MINUTES OF THE MARCH 13, 2013, REGULAR BOARD MEETING

APPROVAL OF CLAIMS

APPROVAL OF PERSONNEL REPORT

Employment(s)

Sonja Walker - Title I Interventionist - Temporary - E.O. Muncie Elementary School - effective April 2, 2013 Tim Fisher – Homebound Instructor – through May 1, 2013 Rich Bagienski - Homebound Instructor - through May 1, 2013 Allyson Hammons - Volunteer- Assistant Girls Track Coach - High School - effective April 10, 2013 Gary O'Neal - Driver Education Instructor - Summer Program - effective June 4, 2013 Steve Houchen - Driver Education Instructor - Summer Program - effective June 4, 2013 Pat King - Driver Education Instructor - Summer Program - effective June 4, 2013 Stephanie Nussbaum – Driver Education Simulator Instructor – Summer Program – effective June 4, 2013 Rich Bagienski – Driver Education Simulator Instructor – Substitute – Summer Program – effective June 4, 2013 Marlene Pietrykowski – Instructional Support – Summer Driver Education – effective June 4, 2013 Kathy Potter - Instructional Support - Summer Driver Education - effective June 4, 2013 Margaret Crabtree - Instructional Support - Substitute - Summer Driver Education - effective June 4, 2013 Olie Gilles - Instructional Support - Preschool/Daycare - effective April 10, 2013 Joe DeVito - Junior High Track Coach - Volunteer - Junior High School - effective April 1, 2013 Patric Morrison - Assistant Boys and Girls Track Coach - Junior High School - effective April 1, 2013

Resignation(s)

Shelli Reetz – Interim Principal at Lydia Middleton Elementary School & Title I Director – effective June 30, 2013 Lindsy Lee – Instructional Support – Preschool – effective April 5, 2013 Rhonda Ross – Custodian – Lydia Middleton Elementary School – effective May 31, 2013

FMLA

Nancy Strandmark – At-Risk Counselor – requesting FMLA leave from April 1, 2013 through the end of the 2012-2013 school year

Retirement(s)

Cheryl Foley – Administrative Clerk – Lydia Middleton Elementary School – effective June 7, 2013 Joanna Sullivan – Speech-Language Pathologist – effective June 3, 2013

APPROVAL OF DONATIONS

E. O. MUNCIE ELEMENTARY SCHOOL,

 E.O. Muncie Elementary School received a donation of \$250.00 from Lowe's Community Pride Program. A volunteer donates a minimum of 25 hours for a 6 month period to help support a community cause. Mrs. Lisa Derringer has participated in this program for several years and given unselfishly of her time to assist E.O. Muncie classes. This year Lowe's had approximately 21 volunteers participate in the Lowe's Community Pride Program.

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DEPUTY ELEMENTARY SCHOOL

1. Deputy Elementary School received an anonymous donation of \$100.00 to the archery program.

MCHS

- 1. Mr. Rodney Hackney donated \$250.00 to the Softball team.
- 2. Security Insurance Agency donated \$25.00 to the Show Choir.

APPROVAL OF TRAVEL REQUESTS AND REIMBURSEMENT FORMS

<u>Date</u>	<u>Name</u>	<u>Day</u>	<u>Grant</u>	Sub Needed	Place	Reason
March 18, 2013	Denise Corbin	Full	No	Yes (Will be reimbur	Indianapolis rsed)	IN Core Assessment Workshop
April 12, 2013	Leah Huber	Full	Yes	Yes	Indianapolis	Indiana Supreme Court Workshop
April 16, 2013	Jill Deputy	1⁄2	N/A	N/A	KDH	Trauma Awareness
April 17, 2013	Stephanie Nussb	aum Ful	l No	Yes (Will be reimbur	Indianapolis rsed)	Family & Consumer Conference
April 18, 2013	Melissa Demare	e Full	N/A	No	Indianapolis	School Safety
April 19, 2013	David Stoner	Full	Yes	Yes	New Albany	IUS Writing Project
May 10, 2013	Jill Deputy	Full	N/A	No	Indianapolis	School Safety
May 14, 2013	Shilo Maack	Full	Yes	No	Decatur Townsh	ip Skyward Meeting
June 10-13, 2013	3 Leah Huber	Full	Yes	No	Muncie	AP English Training
June 22-26, 2013	3 Lisa Cutshall	Full	Yes	No	San Antonio	ISTE Tech Conference
July 15-19, 2013	Natalie Simmon	s Full	Yes	No	Morehead State	AP German Training

ACTION

APPROVAL OF PURCHASE OF SCHOOL BUSES

Upon the recommendation of Dr. Studebaker-Bolinger, and a motion by Mrs. J. Imel, seconded by Mr. Glesing, the Board voted, 5-0, and the motion carried to approve the purchase of the following school buses:

Two 2014 – 72 Passenger Blue Bird BBCV Conventional School Buses	\$ 95,413.00
One 2014 – 72 Passenger Blue Bird BBCV Special Needs Bus	\$106,539.00
Total Trade Value	(\$49,750.00)
Total	\$247,615.00

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APPROVAL OF READING ADOPTION

Upon the recommendation of Dr. Studebaker-Bolinger, and a motion by Ms. laCour, seconded by Mrs. L. Imel, the Board voted, 5-0, and the motion carried to approve National Geographic Program.

Dr. Studebaker-Bolinger said our corporation is required by the State to adopt a core reading program.

APPROVAL TO PROCEED WITH BOND REFINANCING

Upon the recommendation of Dr. Studebaker-Bolinger, and a motion by Mr. Glesing, seconded by Mrs. J. Imel, the Board voted 5-0, and the motion carried to proceed with bond refinancing.

Dr. Studebaker-Bolinger said by refinancing the bonds for Lydia Middleton Elementary and High School it could be a \$500,000 - \$600,000 savings. She said possible use for the savings are re-cooping costs of the Lydia Middleton project, feasibility study, system wide technology, GPS tracking software or digital software for records.

APPROVAL OF REDUCTION IN FORCE

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mr. Glesing, seconded by Mrs. J. Imel, the Board voted, 5-0, and the motion carried to approve a reduction in force.

Dr. Studebaker-Bolinger said she would be recommending the reduction of the teaching force by the following:

Special Education: 4 positions Elementary: 3 positions Junior High School: 4 total positions (3 fulltime and 2 part-time) High School: 1 total position (may be 2 part-time)

Dr. Studebaker-Bolinger said the reasons for the reduction in force are:

1) Over staffed in areas

2) Over budget by 1.2 - 1.7 million dollars. She said we need to live within our budget.

Mrs. Imel said this is painful to think about but we have to be fiscally responsible.

APPROVAL OF CONTRACT WITH SKYWARD

Upon the recommendation of Dr. Studebaker-Bolinger, and a motion by Mrs. L. Imel, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the contract with Skyward.

APPROVAL OF FIRM TO CONDUCT FEASIBILITY STUDY

The following architectural firms gave a brief overview on why MCS should hire their firms to conduct a feasibility study:

BBH Design - \$336,500.00 (reduced 45% at the meeting) alt32 Architecture/Design with 5253 Design Group - \$195,550.00 Fanning Howey - \$15,500.00 Schmidt Associates - \$6,500.00 VPS Architecture - \$18,000.00

Mr. Bass thanked the firms for the presentations. He said only one firm could be chosen. Mrs. Imel said she heard a lot of important terms. She appreciated hearing about culture and collaboration with education being first. Mrs. Imel said she like aspects from each presentation. She stated this is a busy time for educators and principals. Dr.

Studebaker-Bolinger thanked the firms for attending the meeting. She said alternate energy solutions and technology are important. She recommended Schmidt Associates.

Upon the recommendation of Dr. Studebaker-Bolinger, and a motion by Mr. Glesing, seconded by Mrs. L. Imel, the Board voted, 5-0, and the motion carried to approve Schmidt Associates in the amount of \$6,500.00.

APPROVAL OF WOMEN'S GIVING CIRCLE GRANT TO SUPPORT AVID

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mr. Glesing, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the Women's Giving Circle Grant in the amount of \$4,940.00 to support AVID implementation at the Junior High School.

Dr. Studebaker-Bolinger thanked Mrs. Kande McKay, AVID Instructor, for completing the grant application.

APPROVAL OF AVID AGREEMENT

Upon the recommendation of Dr. Studebaker-Bolinger, and a motion by Mrs. Imel, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the AVID Agreement effective July 1, 2013 through June 30, 2014.

Dr. Studebaker-Bolinger said AVID would be implemented at the 8th grade level. Mrs. laCour said AVID is a great program. Mrs. Imel said she would like to see how AVID will differ for the middle school. Mr. Glesing said AVID has done great things for students. Mr. Bass said it is outstanding that AVID is being implemented at the Junior High.

APPROVAL OF COMMUNITY FOUNDATION GRANT TO MCHS ART DEPARTMENT

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mr. Glesing, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the \$300.00 Community Foundation Grant to the MCHS Art Department and Mr. Eric Phagan titled "Brass".

APPROVAL OF INDIANA DEPARTMENT OF EDUCATION INNOVATION GRANT

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mrs. J. Imel, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the \$305,000.00 Indiana Department of Education Innovation Grant.

Dr. Studebaker-Bolinger thanked Mrs. Cutshall for completing and submitting the grant.

APPROVAL OF INDIANA DEPARTMENT OF EDUCATION SPECIAL EDUCATION IMPROVEMENT GRANT

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mr. Glesing, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the \$69,976.50 Indiana Department of Education Special Education Improvement Grant.

Dr. Studebaker-Bolinger thanked Mrs. Angie Vaughn for completing and submitting the grant.

APPROVAL OF INDIANA DEPARTMENT OF EDUCATION IMAGING AND CREATING GRANT

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mr. Glesing, seconded by Mrs. J. Imel, the Board voted, 5-0, and the motion carried to approve the \$150,000.00 Indiana Department of Education Imaging and Creating Grant.

Mrs. laCour and the Board thanked Mrs. Cutshall for her hard work.

DISCUSSION INFORMATION

COMMON CORE - DR. KATIE JENNER

Dr. Jenner gave the following presentation on Common Core:

Indiana's Common Core

How did Common Core Begin?

- 1996 Achieve, Inc. (State Governors and Corporate leaders)
- 2004 "Ready or Not: Creating a High School Diploma That Counts"
- 2009 Collaboration amongst States: teachers researchers, and experts
 - consistent, clear understanding of what students are expected to learn.
 - "robust and relevant" to the real world,
 - "knowledge and skills" that transfer into read world
 - American students must "compete in the global economy"
 - *Myth Clarification federal government was NOT involved in the development
- 2010 Indiana adopted the Common Core State Standards (INCC)
- 2010 Assessment Development (delivery 2014-2015)
 - Partnership for Assessment of Readiness for College and Careers (PARCC) 24
 - Smarter Balanced Assessment 24

Forty-five states, the District of Columbia, four territories, and the Department of Defense Education Activity have adopted the Common Core State Standards.

Common Core State Basics

- State-led effort (voluntary state adoption)
- Single set of clear educational standards for K-12
 - English/L.A. (Reading, Writing, Speaking and Listening, Language)
 - Mathematics
- Goal: Students graduate prepared!
 - Two or four year college programs
 - Workforce

Common Core Controversy?

- Indiana Legislature Stance
 - March 11, 2013 Senate Bill 193
 - Indiana Senate passed 38-11
 - "hold public hearings in every congressional district on Common Core, national requirements for what K-12 students must know in math and English, and to study how much new tests, textbooks, and teacher training would cost taxpayers."
- Indiana Superintendent Glenda Ritz Stance

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- "Common Core Standards must be reevaluated."
- Madison Consolidated Schools Stance
 - Commitment to do what's best for our students
 - "It's a set of standards, that's our minimum standard"

Common Core Strengths

- Collaboration of educators
 - Newsweek forum
 - ASCD in Chicago
- Shared resources from throughout country
- "It's our minimum standard"
- National GED is Common Core aligned (1.1.14)
- Deeper thinking and critical reasoning questions real college and career preparation

MCS Implementation Timeline

- Elementary Literacy Team (K-6)
 - Common Core Reading Adoption
 - Common Core English/L.A. Pacing Guide
 - Common Core Mathematics Pacing Guide
- Secondary Literacy Team (6-12)
 - Common Core English/L.A. discussion regarding implementation
- District Writing PLC (K-12)
 - Common Core Writing discussion regarding implementation
- Secondary Mathematics
 - Lee Strassell IDOE Mathematics Course Review Team
 - Teacher leadership!

PARCC Assessment

School Year 2010-2011 Launch and design phase

School Year 2011-2012 Development begins

School Year 2012-2013 First year pilot/field testing and related research and data

Spring 2013 Item tryouts and pilot testing (a stratified sample of Indiana students)

School Year 2013-2014 Second year pilot/field testing and related research and data collection. By December 2013, the Indiana Education Roundtable (IER) and the State Board of Education (SBOE) will approve new college

and career ready assessments aligned to Indiana's Common Core Standards.

Spring 2014 Field testing (All Indiana Schools)

School Year 2014-2015 Full administration of PARCC assessments

Spring 2015 The new assessments will replace ISTEP+ and ECA exams in all schools

Summer 2015 Set achievement levels, including college and career-ready performance levels.

Common Core Implications and Goals

- Integration with Curriculum and Technology
- Master Professional Development Plan (3-year scope and sequence)
- Teacher leadership and communication is KEY!
- Anticipation of huge dip in scores upon changing assessment

Future Updates

- Forthcoming information
- <u>http://www.doe.in.gov/tags/common-core</u>
- <u>http://www.corestandards.org/</u>

Mrs. laCour said it is key to make sure parents are aware of the dip in scores upon changing assessments.

Mr. Bass asked about teacher development? Dr. Jenner said teachers are our greatest asset and the number one responsibility is teacher development. She said she and Mrs. Cutshall would be meeting to discuss professional development for staff. Mr. Glesing said the community doesn't realize the resources we have in our schools. Dr. Jenner said Dr. Studebaker-Bolinger has charged the administrators to keep the strategic framework on their desks. Mrs. J. Imel said she is anxious to see how PARCC works.

TECHNOLOGY INITIATIVES – MRS. LISA CUTSHALL

Mrs. Cutshall gave the following presentation on Technology Initiatives:

"Technology is exponentially growing. When I started working in our technology (now eLearning) department, we had roughly 1000 computer devices – next year we will have over 5000 managed devices. We have added a wireless infrastructure in all buildings (and will complete Deputy before summer). Our internet traffic bandwidth was 12 mbps just 3 years ago – we have been approved for 150 mbps for next school year. Students have changed. Classrooms have changed. Our learning and teaching methods have changed. Change is never easy but we are so fortunate to have the opportunities to change on our terms before the state (and times) mandate the change on their terms.

- Interactive Promethean boards in all classrooms
- Document cameras in all elementary classrooms and many secondary
- All teachers K-7 have a teacher iPad in addition to the classroom computer
- All underclassmen at the HS have a personal school-issued device that are used daily
- High School upperclassmen are allowed to bring their own device and use the guest wireless
- Junior High students all have access to a laptop or iPad during the day
- Over 400 students have iPads that they use for instruction, including special education students

Many of these opportunities have been a result of some incredible grant writing teams. I am so excited to announce that we got some more wonderful news this past week! Mrs. Vaughn was awarded with a \$69,000 special education grant that will enable us to provide some specialized technology in our classrooms to enhance and improve our student outcomes (i.e. Apple TVs, wheelchair tools that allow students to control their iPads via Bluetooth, iPad minis, licensing, etc.). We have also met and exceeded a goal I set in our eLearning department of one million dollars in awarded grant funds! The DOE has even asked us to take on a leadership role with some other schools for the latest grant project. In the last year and a half, we have hosted over 15 different school districts that have come to check out the great things happening at MCS. We are definitely establishing ourselves as a leader in our area and in the state!

Our new strategic framework has got a very strong eLearning component that is steering us towards personalized mobile learning. This allows us to meet individual needs and broaden the scope to include the necessary 21st century skills that our students need for their future. In the months ahead, we will be bringing several items to you to share and for approval. Our technology department is transforming and being restructured into an eLearning and Technology Department and current job positions are posted. I hope to bring you selections and recommendations no later than the June board meeting so we can keep to our July 1 work cycle/calendar. Each position has been redesigned to better fit our needs and focus. We are also gathering and working out final details that would allow us to distribute iPads to all students in the district in grades K-7. Our 8-11 grade students will continue with a laptop device which allows for more advanced programming and production. Our seniors will be allowed to bring their own device and utilize a new virtual desktop technology. Staff will also be able to take advantage of this new tool which allows them to use most devices with an internet connection to log into a virtual computer housed at the high school. Their iPad can turn into a Windows 7 computer with a few clicks and allow them to get access to school

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files and materials. Online registration will be a reality for this fall and parents will no longer need to wait in lines to make changes or payments. Next year we will also be developing and testing some eLearning Days were students will complete most of their coursework that day virtually – checking in with the teacher through the computer. We will be creating some options for students who cannot get internet access from home. Tentatively we have 6 days scheduled throughout the year for the secondary students and working from home will be one of the options that can occur with parent permission. Our elementary students will have three eLearning Days but those will center around a project done at school that incorporates the standards and integrates technology."

Mrs. Cutshall thanked the Board for their support.

PUBLIC COMMENTS

REPORTS

There were no public comments.

STUDENT REPRESENTATIVE

Mr. Quentin Tingle gave the following report:

- Seussical the Musical was held last Friday.
- The Sound of Music will be performed this weekend.
- Spring sports have started.
- iPOD day went well, with a lot of feedback.
- FFA will be participating in livestock and dairy competition Thursday.
- The last grading period has started.
- There will be a job fair for seniors going into the workforce on the 24th.
- ECA testing begins on April 23rd.
- There will be a Fine Arts Academy concert on the 25th at 7:00 p.m.
- The Economics Challenge team competed at IUS yesterday and the David Ricardo division finished second overall at the site.
- The Academic Super Bowl team will compete at the area competition at Austin next Tuesday.
- We hosted a blood drive last Friday with several students donating.
- Team LEAD volunteered to help with the Red Cross luncheon today at the Livery Stable.

DIRECTOR OF OPERATIONS

Mr. Robinson reported summer capital projects plans have been put on hold. He said the must do items will be done.

Mr. Robinson said the pool project was going well and on schedule. He encouraged the Board to visit the project.

SUPERINTENDENT

Dr. Studebaker-Bolinger thanked Mrs. Erin Thomas, Preschool/Daycare Director, for hosting an open house. She said 18 potential families attended the open house.

Dr. Studebaker-Bolinger thanked Mrs. Mary Kay Butler, Nursing Director, for organizing the wellness screening. She reported 75% of employees enrolled in our insurance plan participated.

Dr. Studebaker-Bolinger informed the Board the interview process had begun for the principal at Lydia Middleton. She said 16 applications had been received with 10 completing the requested documentation. Dr. Studebaker-

Bolinger said the search team has recommended three applicants move forward on April 18th. Dr. Studebaker-Bolinger thanked the following for serving on the search team: Chris Bilz, Jill Koren, Susan Thevenow, Lee Ann Cart, Sarah Lytle, Katie Jenner, Shelli Reetz and Cara Fox.

Dr. Studebaker-Bolinger thanked her administrative team Mr. Robinson, Dr. Jenner and Mrs. Cutshall.

BOARD MEMBER COMMENTS

Mrs. L. Imel thanked the students and parents for attending the meeting.

Mrs. L. Imel thanked the Women's Giving Circle for the generous donation.

Mrs. L. Imel said she is excited about the feasibility study but is concerned with the timeline.

Mrs. J. Imel said she heard very exciting things at the meeting. She is pleased with the direction the corporation is going.

Mr. Glesing said he is concerned with the community hearing miss-information. Dr. Studebaker-Bolinger said this is addressed in the strategic framework. She said a public relations person has been considered.

Mr. Bass said the newspaper and radio station do a good job distributing information.

Mr. Bass thanked the feasibility study presenters. He said Schmidt Associates impressed the Board.

Mr. Bass said there will be questions regarding approving a feasibility study when approving a RIF.

ADJOURNMENT

Mr. Glesing moved the meeting be adjourned, seconded by Mrs. laCour, the Board voted, 5-0, and the meeting was adjourned.

Secretary BY: ps

ATTEST: