

The Board of School Trustees of Madison Consolidated Schools conducted a Regular Meeting on Wednesday, July 9, 2014, at the Administration Building, 2421 Wilson Avenue, Madison, Indiana, at 6:30 p.m.

The following members of the Board of School Trustees were present:

Mr. Todd Bass, President
Mr. Carl Glesing, Vice-President
Mrs. Linda laCour, Secretary
Mrs. Lee Ann Imel, Member
Mrs. Joyce Imel, Member

The following Central Office Administrators were present:

Dr. Ginger Studebaker-Bolinger, Superintendent
Ms. Bonnie Phillips, Director of Finance
Mr. Mike Frazier, Director of Systems, Operations, and Auxiliary Services
Mr. Jim Miller, Director of eLearning
Mr. Mark Wynn, Corporation Attorney

Opening Statement by Board President:

“All school board meetings are open to the public and all discussions will be held in the open, with the exception of executive sessions. There is time on the meeting agenda for public comments. If you have questions about specific procedures, please check with us prior to the meeting. Involved and informed parents and citizens are our best guarantee of excellence in our public schools.

School board members receive a full agenda several days prior to the board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation, or long-range planning. The agenda usually includes written support material that helps us with our decision making. If it appears that we take quick action on an item, it may be because we have been studying the topic for several weeks or that we have had our questions answered in advance of the meeting.”

CONSENT AGENDA

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mr. Glesing, seconded by Mrs. J. Imel, the Board voted, 5-0, and the motion carried to approve the Consent Agenda.

APPROVAL OF AGENDA FOR THE JULY 9, 2014, REGULAR MEETING

APPROVAL OF MINUTES OF THE JUNE 11, 2014, REGULAR MEETING; AND JUNE 23, 2014, SPECIAL MEETING

APPROVAL OF CLAIMS

APPROVAL OF PERSONNEL REPORT

Employment(s)

John McCarty – Summer Student Help – effective June 9, 2014
Kyle Tucker – Summer Student Help – effective June 9, 2014
Matt Bushong – Summer Student Help – effective June 9, 2014

Ryan Mitchell - Summer Student Help – effective June 9, 2014
Wyatt Carter - Summer Student Help – effective June 9, 2014
Ruthi McGarry – School Improvement Chair – Junior High School – effective July 29, 2014
Janet McCreary – Principal/Title I Interventionist – Deputy Elementary School – effective July 17, 2014
David Horvath – Assistant Principal – E.O. Muncie Elementary School – effective July 17, 2014 (pending background check and official transcripts)
Vicki Douvikas – Elementary Teacher – E.O. Muncie Elementary School – effective July 31, 2014
Patric Morrison – Elementary Teacher – E.O. Muncie Elementary School – effective July 31, 2014
Megan Timm – Elementary Teacher – Lydia Middleton Elementary School – effective July 31, 2014
Angela Wielgoszinski – Administrative Clerk – Lydia Middleton Elementary School – effective July 21, 2014
Jason Douvikas – Assistant Principal – Junior High School – effective July 17, 2014
Melissa Alexander – 8th Grade Science Teacher – Junior High School – effective July 31, 2014
Allison Sinkhorn – Custodian – 27 ½ hours per week – Junior High School – effective July 28, 2014
Jackie Thurston – Team Leader – Grade 6 – Junior High School – effective July 29, 2014
Reenie Getz - Team Leader – Grade 6 – Junior High School – effective July 29, 2014
Kerri Bedingham – Science Team Leader - Junior High School – effective July 29, 2014
Chuck Nunan – Social Studies Team Leader - Junior High School – effective July 31, 2014
Ruthie McGarry – Language Arts Team Leader – Junior High School – effective July 29, 2014
Mark Stewart – Math Team Leader – Junior High School – effective July 29, 2014
Kerri Bedingham – Peer Counselor Sponsor – Junior High School – effective July 29, 2014
Teresa Grayson – Junior High Choir – Junior High School – effective July 29, 2014
Jackie Thurston – Spell Bowl Sponsor – Junior High School – effective July 29, 2014
Katie Funk – Math Counts Sponsor – Junior High School – effective July 29, 2014
Katie Funk – Student Council Sponsor – Junior High School – effective July 29, 2014
Donna Lamb – Assistant to the Athletic Director – Fall – Junior High School – effective Fall 2014
Dennis Munier – Head Boys Tennis Coach – High School – effective June 24, 2014
Carrie Dickerson – Senior Class Sponsor – 1/3 – High School – effective July 29, 2014
Lori Slygh - Senior Class Sponsor – 1/3 – High School – effective July 29, 2014
Jennifer Hensler - Senior Class Sponsor – 1/3 – High School – effective July 29, 2014

Resignation(s)

Lu Bright – Deputy Treasurer – effective July 30, 2014
Bethel Litchfield – Bus Aide – effective May 5, 2014
Lee Strassell – Senior Class Sponsor – effective June 10, 2014
Angie Kelley – Elementary Instructor – E.O. Muncie Elementary School – effective June 30, 2014

Retirement(s)

Pamela Vance – Secondary Instructor – Junior High School – effective June 3, 2014
Beverly Gaffney – Art Teacher – High School – effective June 2, 2014
Michelle Barlow – Title I Interventionist – Pope John – effective July 1, 2014

Change of Position

Melanie Torline – from Public Strategist to 6th & 7th grade Art Teacher at Junior High School – effective July 31, 2014
Tara McKay – from Elementary Teacher to Madison Early Development Center Coordinator – effective July 9, 2014
Lynn Heitz-McKay – from E.D. Consultant to IEP Specialist – effective July 31, 2014

FMLA

Regan Kelso – eLearning Technician (K-5) – requesting FMLA leave beginning August 15, 2014 through September 26, 2014

APPROVAL OF TRAVEL REQUESTS AND REIMBURSEMENT FORMS

<u>Date</u>	<u>Name</u>	<u>Day</u>	<u>Grant</u>	<u>Sub Needed</u>	<u>Place</u>	<u>Reason</u>
June 19, 2014	Jennifer Watson	Full	Yes	No	Danville, IN	eLearning Conference
June 23-26, 2014	Tim Whitaker	Full	Yes	No	Ball State	AP Conference
July 11, 2014	James Miller Kande McKay	Full Full	N/A Yes	No No	Indianapolis	Google Leadership Symposium
July 14-16, 2014	Melissa Mathews	Full	Yes	No	Dayton, OH	Project Lead the Way Conference
July 15, 2014	Tracy Ahlbrand	Full	Yes	No	Indianapolis	AVID Conference
July 15-18, 2014	Angela Vaughn	Full	Yes	No	Indianapolis	Crisis Prevention Institute
July 16-17, 2014	Tracy Ahlbrand	Full	Yes	No	Indianapolis	Smekens Conference
July 20-22, 2014	Dr. Katie Jenner Bonnie Phillips Dr. Ginger Studebaker-Bolinger Mike Frazier Angela Vaughn James Miller Kevin Yancey Jill Deputy Jill Mires Tracy Ahlbrand Leslie May Missy Demaree Jason Douvikas Janet McCreary David Horvath	Full Full	Yes Yes	No No	Indianapolis	Administrator Retreat
July 23, 2014	Bonnie Phillips Dr. Ginger Studebaker-Bolinger	½	No	No	Indianapolis	Property Tax Seminar
July 24-27, 2014	P. Aaron Kelsey	Full	Yes	No	Cincinnati	National Theatre Conference

APPROVAL OF FRANKLIN COVEY FOUNDATION GRANT TO RYKERS' RIDGE ELEMENTARY SCHOOL

Rykers' Ridge Elementary School received a grant in the amount of \$37,970.29 from the Franklin Covey Foundation to become a Lighthouse School using the leadership model presented in the Covey's book The Leader in Me, which brought Covey's book 7 Habits of Highly Effective People to an elementary level.

APPROVAL OF DONATIONS – MJHS & MCHS

Madison Junior High School

1. Koehler Welding Supply, Inc. donated \$34.99 for Helium for the 8th Grade Honors night and dance decorations.
2. Arvin Sango donated \$100.00 to the MJHS Choir for performing at the tree planting ceremony.

Madison Consolidated High School

1. Hanover College's Geek-A-Thon Fundraiser donated \$251.68 to the IMC.
2. Clifty Garden Center & Animal Supply donated \$50.00 to the FFA.
3. Greves TV donated \$100.00 to the Football team.
4. Farm Bureau Insurance donated \$100.00 to the WLC FFA trip for Trisha Webster.
5. Tiny Timbers donated \$50.00 to the WLC FFA trip for Trisha Webster.
6. Greves TV donated \$100.00 to the WLC trip for Trisha Webster.

ACTION

APPROVAL OF TITLE I GRANT FOR 2014-2015 SCHOOL YEAR

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mr. Glesing, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the Title I Grant for the 2014-2015 school year, a copy of which is attached hereto and made a part of these minutes.

APPROVAL OF ECA TREASURERS FOR THE 2014-2015 SCHOOL YEAR

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mrs. J. Imel, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the following ECA Treasurers for the 2014-2015 school year:

Shelly Owens	Deputy Elementary School
Jenny Gray	Rykers' Ridge Elementary School
Angela Wielgoszinski	Lydia Middleton Elementary School
Marlene Orrill	E.O. Muncie Elementary School
Vicki Wehner	Madison Junior High School
Karen Hall	Madison Consolidated High School

APPROVAL OF AUTHORIZATION FOR SUPERINTENDENT TO HIRE PERSONNEL FOR THE BEGINNING OF THE 2014-2015 SCHOOL YEAR

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mrs. L. Imel, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to authorize the superintendent to hire personnel for the beginning of the 2014-2015 school year.

APPROVAL OF AGREEMENT BETWEEN KING'S DAUGHTERS' HEALTH AND MCS FOR ATHLETIC TRAINING CONSULTATION

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mrs. J. Imel, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the Agreement Between King's Daughters' Health and MCS for Athletic Training Consultation in the amount of \$9,600.00.

APPROVAL OF AGREEMENT WITH DUNLAP & COMPANY, INC.

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mr. Glesing, seconded by Mrs. L. Imel, the Board voted, 5-0, and the motion carried to approve the Agreement with Dunlap & Company, Inc. for the following service:

Inspect backflows in all six schools	\$ 600.00
Inspect and service two Trane and one Carrier chillers complete	\$1,200.00
Inspect all boilers in all six schools	<u>\$4,695.60</u>
Total	\$6,495.60

APPROVAL OF AGREEMENT FOR TRANSPORTATION TO INDIANA SCHOOL FOR THE BLIND AND INDIANA SCHOOL FOR THE DEAF

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mrs. laCour, seconded by Mrs. J. Imel, the Board voted, 5-0, and the motion carried to approve the Agreement for Transportation to Indiana School for the Blind and Indiana School for the Deaf.

APPROVAL OF BOND FOR DIRECTOR OF FINANCE

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mrs. J. Imel, seconded by Mrs. L. Imel, the Board voted, 5-0, and the motion carried to approve the Bond for the Director of Finance.

Director of Finance	\$50,000.00
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APPROVAL OF RESOLUTION(S) TO TRANSFER APPROPRIATIONS WITHIN GENERAL FUND, DEBT SERVICE PENSION FUND, CAPITAL PROJECTS FUND AND TRANSPORTATION FUND 2014 BI-ANNUAL AND ADJUSTMENTS TO STATEMENT OF FUNDS

Upon the recommendation of Dr. Studebaker-Bolinger and a motion by Mr. Glesing, seconded by Mrs. laCour, the Board voted, 5-0, and the motion carried to approve the following Resolutions, copies of which are attached hereto and made a part of these minutes.

Resolution to Transfer Appropriations
Within General Fund, Debt Service Pension Fund, Capital Projects Fund,
and Transportation Fund
2014 Bi-Annual

WHEREAS, it has been determined that it is now necessary to transfer appropriations within various budget categories of the 2014 General Fund, Debt Service Pension Fund, Capital Projects Fund, and Transportation Fund for the budget year ending December 31, 2014, and,

WHEREAS, said transfer does not require the expenditure of more funds than the total amount set out in the budget as finally determined under Indiana Code 6-1.1-18, and,

WHEREAS, I.C. 6-1.1-18-6 authorizes a public school corporation, by resolution, to transfer money from one major budget classification to another within the same fund,

BE IT RESOLVED, by the Board of School Trustees of the Madison Consolidated Schools, Jefferson County Indiana, that the following transfers be authorized.
(See attached document)

Resolution to Adjust General Fund

WHEREAS, it has been determined that it is now necessary to adjust fund balances to the 2014 General Fund for the budget year ending December 31, 2014, and,

WHEREAS, said adjustment is necessary to the Madison Consolidated Schools to be in compliance with 5-11-1-2, and,

BE IT RESOLVED, by the Board of School Trustees of the Madison Consolidated Schools, Jefferson County, Indiana, that the following adjustments be authorized.
(See Attached Document)

APPROVAL OF HEALTH INSURANCE INCREASE

Upon the recommendation of Dr. Stuebaker-Bolinger and a motion by Mr. Glesing, seconded by Mrs. L. Imel, the Board voted, 5-0, and the motion carried to approve the Health Insurance Increase.

A discussion ensued regarding the 8% increase will be taken from the employee because health insurance benefits is part of teacher negotiations and the fact that teacher negotiations can't begin until August 1. Mr. Bass said the terms can't be changed until negotiations. He said negotiations are set by State law. Dr. Stuebaker-Bolinger said the increase affects all employees who are eligible for health insurance. Mrs. J. Imel asked if employees could be reimbursed after teacher negotiations are settled.

PERMISSION FOR CORPORATION AUCTION AND REMAINING ITEMS TO BE DECLARED OBSOLETE

Upon the recommendation of Dr. Stuebaker-Bolinger and a motion by Mrs. J. Imel, seconded by Mr. Glesing, the Board voted, 5-0, and the motion carried to approve the Corporation Auction to be held on Saturday, August 2, 2014, at 10:00 a.m. at the High School parking lot and declare the remaining items obsolete.

Dr. Stuebaker-Bolinger commended Mr. Frazier for his work on this endeavor.

APPROVAL OF PRESCHOOL/DAYCARE RATES

Upon the recommendation of Dr. Stuebaker-Bolinger and a motion by Mrs. laCour, seconded by Mrs. J. Imel, the Board voted, 5-0, and the motion carried to approve the Preschool/Daycare Rates:

<u>Tuition Schedule</u>	<u>Tuition Rate per Week 13-14</u>	<u>Tuition Rate per Week 14-15</u>
Preschool Tuition	\$ 50.00	\$65.00
Day Care	\$ 50.00	\$50.00
Deposit	\$200.00	\$50.00
Discount – Multiples	\$5.00	\$ 5.00

DISCUSSION

MCS ORGANIZATIONAL CHART

Dr. Studebaker-Bolinger presented a proposed MCS organizational chart for review. She informed the Board some grant funding and reporting requires an organizational chart.

A discussion ensued regarding changes to the chart. Dr. Studebaker-Bolinger said she would make the changes and bring back to the next board meeting.

There was discussion regarding the need for substitute teachers. Dr. Studebaker-Bolinger said this is an issue. She gave the following as suggestions for attracting substitute teachers: Hiring high school graduates without a bachelor degree, pay increase or hiring permanent substitutes.

PUBLIC COMMENTS

There were no public comments.

REPORTS

2014 BUDGET UPDATE

Ms. Bonnie Phillips distributed the following:

	<u>2014 Budget Summary</u>				
	Approved Budget	Certified Levy	Cash Balance 1/1/14	Expected Revenue 95%	Circuit Breaker Losses
General Fund	19,796,753		5,047,160	19,000,000	
Debt Service	3,619,442	2,869,726	1,777,183	2,726,240	6,703
Pension Bond	1,209,220	581,688	528,385	552,604	1,358
Capital Projects	3,800,453	2,790,361	2,423,204	2,650,843	222,512
Transportation	1,698,432	1,628,921	1,547,475	1,547,475	129,895
Bus Replacement	412,523	389,083	134,017	369,629	31,026
Totals	30,536,823	8,259,779	10,116,314	26,846,790	391,494
		Projected Cash Balance 12/31/14	Change in Cash Balance		
General Fund	18,200,000	5,847,160	800,000		
Debt Service	3,619,442	877,278	(899,905)		
Pension Bond	1,209,220	(129,590)	(657,974)		
Capital Projects	2,600,000	2,251,535	(171,669)		
Transportation	1,600,000	23,945	(182,420)		
Bus Replacement	410,485	62,135	(71,882)		
Totals	27,639,147	8,932,463	(1,183,851)		

General Fund

- revenue reduced below budget
- 2nd half salary increase due to hourly pay not prorated
- overall cash balance to remain relatively constant

Debt Service

- High School Construction Bond paid off
- decrease as a result in debt falling off and not receiving additional payment
- decrease as a result in accumulating circuit breaker losses

Remaining:

QSCB (HS Roof)	2015
GO (pool)	2017
LM	2021

Pension Bond

- Final payment to be made December 2014
- accumulation of circuit breaker losses over time, will need to transfer balance from another fund

Capital Projects Fund

- increase in technology due to grants ending
- some increase in capital expenditures (Mr. Frazier)

Property Tax Reduction
 Analysis

	2014 Levy	2012	2013	2014	2016
Debt Service	2,869,726		173,726	6,703	-
School Pension Debt	581,688		64,845	1,359	-
Capital Projects	2,790,361		135,189	222,512	1,200,000
Transportation	1,628,921		77,833	129,895	700,000
Bus Replacement	389,083		18,060	31,072	164,945
Total Circuit Breaker Losses	8,259,779	258,670	469,653	391,496	2,064,945*
Levy		7,498,900	9,079,697	8,259,779	8,259,779
Percentage of Loss		3.45%	5.17%	4.74%	25%

*Potential losses due to elimination of personal property taxes
 FIT tax is to be phased down

Ms. Phillips discussed the property tax caps.

Mr. Glesing said a referendum may be needed to collect funds.

Ms. Phillips said Mr. Frazier has a preventive maintenance program in place.

Mr. Bass said what little money we had we now have even less.

Ms. Phillips said the transportation fund is in trouble.

Ms. Phillips said Senate Bill #1 has been postponed a year to see how it will impact school corporations. She said this bill will eliminate personal property tax. Ms. Phillips said we collect 25% from personal property tax. She also said they are trying to phase out the financial institution tax.

Mr. Bass said a referendum would in all likelihood not pass.

Ms. Phillips said she and Dr. Stuebaker-Bolinger will be attending a property tax seminar. She said she has been contacting the local city council and county council members to inform them the impact of the bill will have on school corporations.

Ms. Phillips encouraged the board and audience to contact their legislatures.

Dr. Stuebaker-Bolinger said the conference is called Replace Don't Erase.

Dr. Stuebaker-Bolinger said the personal property elimination and tax caps are another burden on school corporations.

Dr. Stuebaker-Bolinger said we don't want students to have to walk to school or cancel transportation. She said unpopular decisions will have to be made.

Dr. Stuebaker-Bolinger said our corporation will be facing serious issues during the next 1-2 years. She said the transportation problems will hit us next year.

Mrs. laCour asked if we have cooperation with the local councils. Ms. Phillips said she plans to contact them soon to discuss the situation.

Dr. Stuebaker-Bolinger said the Indiana School Boards Association has been keeping schools informed.

Ms. Phillips said she would present more after attending the property tax seminar.

Mr. Glesing said we cannot have students walk 1-2 miles to school. Dr. Stuebaker-Bolinger said it isn't feasible in our outlying areas.

Ms. Phillips said if our transportation fund received what is budgeted it would be okay. She said routes had been cut.

Dr. Stuebaker-Bolinger said we continue to look for ways to be efficient. She said many parents transport their children to and from school and if they do so all year this could help. Mr. Bass said this causes traffic nightmares at schools.

Mr. Glesing said we need to contact our legislators.

DIRECTOR OF OPERATIONS

Mr. Frazier said he appreciates the work Ms. Phillips is doing.

Mr. Frazier reported on the following:

- Larger buses are being purchased.
- Identification cards are being processed for buses.
- Auction – August 2, 2014, 10:00 a.m. at the high school parking lot.
- Issues at the Pool – leakage, paint failure in pool, grouting issues, hole in stainless troth
- Student summer help have been doing a wonderful job.

- Carpet cleaning at E.O. Muncie
- Painting at Junior High then Lydia Middleton
- Taking bids to have six trees removed
- Duke Energy replacing lines to transformer at Junior High
- Received two appraisals on the Building Trades Home and will advertise to receive bids.

Ms. laCour asked who was responsible for paying for the pool problems. Dr. Stuebaker-Bolinger said the contractor. Mr. Bass said it should be under warranty. Mr. Frazier said it is a slow process. Dr. Stuebaker-Bolinger said Parco the contractor has stepped up regarding the sub-contractors.

Mr. Bass asked about facility improvement projects. Mr. Frazier said he is waiting on direction from the Board. He said he met with local contractors. Mr. Glesing said a work session is imperative. Dr. Stuebaker-Bolinger said at a work session the Board can be presented with a document regarding the level of needs; she said some have been taken off the list. Dr. Stuebaker-Bolinger said she would report the number of vacant classrooms. She said drastic changes take time. Dr. Stuebaker-Bolinger suggested the Board meet with a financial person regarding the issuance of bonds.

Mr. Frazier informed the Board that he and Dr. Stuebaker-Bolinger, and Mark Wynn met with residents and the Township Trustee at Dupont regarding the school.

SUPERINTENDENT

Dr. Stuebaker-Bolinger said registration will begin soon.

Dr. Stuebaker-Bolinger said July 31st was the first Teacher day of school.

Mr. Bass welcomed and congratulated Mrs. Janet McCreary, new Deputy Elementary School Principal.

Dr. Stuebaker-Bolinger welcomed Mr. Patric Morrison, new elementary teacher.

Dr. Stuebaker-Bolinger said it has been a joy to meet the new staff.

Dr. Stuebaker-Bolinger said Madison Consolidated Schools has been selected to present at the State Education Technology Directors Association Leadership Summit on Monday, October 27, in Arlington, Virginia. Our district has also been awarded the Elsie Brumback Scholarship to cover travel expenses for three students and two chaperones to attend the event. The scholarship includes airline tickets, hotel rooms and meal expenses. The Leadership Summit will have approximately 250 attendees including educational technology leaders, policy makers, corporate representatives, leaders from various educational organizations and the U.S. Department of Education. This panel is an opportunity to hear directly from students about the power of technology for learning and is typically one of the highlights of the event.

BOARD MEMBER COMMENTS

Mrs. J. Imel congratulated Mrs. McCreary.

Mrs. J. Imel thanked Mrs. Shelly Owens for all she has done for Deputy Elementary School.

Mrs. J. Imel welcomed Mr. Morrison.

Mrs. J. Imel said she hopes all staff attend the breakfast on July 31.

Mrs. laCour thanked the donors.

Mrs. laCour said she hopes after hearing the financial presentation those who volunteered to help do so.

Mrs. L. Imel congratulated Mrs. McCreary and Mr. Morrison.

Mr. Bass said the shortfall doesn't just affect Madison.

Mr. Bass said this is an uphill battle.

Mr. Bass said school corporations are in a bad spot; he said referendums are a backwards way to fund schools with some not passing. He said some corporations will be forced to merge or close.

ADJOURNMENT

Mr. Glesing moved the meeting be adjourned, seconded by Mrs. laCour, the Board voted, 5-0, and the meeting was adjourned.

Secretary
BY: ps

ATTEST:

The Board met in Executive Session following the meeting to discuss the following topic(s):

Pursuant to Indiana Code 5-14-1.5-6.1:

- (1) Where authorized by federal or state statute
- (2) For discussion of strategy with respect to any of the following:
 - (A) Collective Bargaining
- (5) To receive information about prospective employees

Secretary
BY: ps

ATTEST:
